



ABERGAVENNY TOWN COUNCIL

Town Hall, Cross Street, Abergavenny, NP7 5HD

Telephone: 01873 735820

Email: clerk@abergavennytowncouncil.gov.uk

Notice of the Annual General Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL MEETINGS

6th May 2022

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Abergavenny Town Council on Thursday 12th May 2022, 7pm in the Community Room, Town Hall, Abergavenny, or via MS Teams by requesting the link from the Town Clerk.

Signed

Sandra Rosser
Town Clerk

The public and press are welcome to attend the meeting. A public session of up to 15 minutes is held at the start of the meeting during which the public can address the Council.

For more information on attending Council meetings, please contact the Town Clerk

ANNUAL MEETING AGENDA

1. To receive and approve apologies for absence.
2. To receive declarations of interest for items on the agenda
3. To elect a Mayor for 2022-23 municipal year as directed in statute, Local Government Act 1972 ss 15(2) and 34(2). Nominations to follow.

Retiring Mayor says "Councillor by the majority vote of the Council, you have been elected to the office of Town Mayor for the year 2022/23."

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

4. To Receive the Newly Elected Town Mayor's Declaration of Acceptance of Office

Town Clerk says – "Mr/Madam Mayor please read and sign the declaration of acceptance of office"

NOTE: The newly elected Mayor will preside over the remainder of the meeting.

5. To elect a Deputy Mayor for 2022-23. Nominations to follow.

The newly elected Mayor says – "Councillor by the majority vote of the Council you have been elected to the office of Deputy Mayor for the year 2022/23".

6. To receive the Deputy Town Mayor's Declaration of Acceptance of Office

Town Clerk says – "Mr/Madam Deputy Mayor please read and sign the declaration of acceptance of office".

7. To agree Chairs & Vice Chairs of Committees for 2022-23; currently they are:

- Cllr Martyn Groucutt Chair of Policy & Resources Committee & Vice Chair Cllr Tony Konieczny
- Cllr Teslin Davies Chair of People & Communities Committee and Vice Chair Cllr Gethin Jones
- Cllr Tony Konieczny Chair of Environment Committee and Vice Chair Cllr Nick Tatam

8. To nominate Councillors to take up Representation on External Bodies 2022-23

9. To receive and approve the Risk Register 2022-23

10. To receive and approve the Standing Orders 2022-23 (any amendments will be highlighted)

11. To receive and approve the Financial Regulations 2022-23 (any amendments will be highlighted)

12. To readopt the following policies (any amendments highlighted):

- Social Media Policy (date due for review May 2022)
- DISCIPLINARY POLICY & PROCEDURE (date due for review Sept 2022)
- EQUALITY & DIVERSITY POLICY (date due for review Sept 2022)
- GRIEVANCE POLICY & PROCEDURE (date due for review Sept 2022)
- SICKNESS ABSENCE POLICY & PROCEDURE (due for review Oct 2022)
- STAFF PERFORMANCE APPRAISAL POLICY (due for review Oct 2022)
- TRAINING AND DEVELOPMENT POLICY (due for review Oct 2022)

13. To receive and reapprove the Scheme of Delegation

14. To note the attendance record for 2021-22