

FULL COUNCIL

WEDNESDAY 15th JANUARY 2020

FORMAT OF THE ANNUAL COMMUNITY DINNER

1. PURPOSE OF THE REPORT

- 1.1 To approve the format of the annual community dinner.

2. BACKGROUND

- 2.1 In September 2019, Council agreed to add an Annual Community Dinner to the Civic Calendar. This would be at the end of the Mayoral term.
- 2.2 A meeting has taken place between the current Mayor, Past Mayors Cllrs Davies, Hickman and D Simcock and the Town Clerk and Admin Assistant to discuss the format of this function. The proposal below is based on the discussions at this meeting.

3. ANNUAL COMMUNITY DINNER PROPOSAL

- **Date** – late April (the community centre has been booked for evening Saturday 25th April)
- **Venue** – in future years it may be possible to hold the function in the Hub
- **Guests** – Approximately 70. To include all Councillors (not partners), Honorary Burgesses, County Councillors, MP, AM, High Sheriff, representatives from Mayor's Charity, recipients of Community Awards (with one guest) and approx. 30 guests from community organisations to be chosen by the Mayor. Suggest only 1 guest from each organisation. This part of the guest list together with representatives from the Mayor's Charity and recipients of the community awards will change annually.
- **Programme** – the Mayor will present a cheque to his/her chosen charity and will present the community awards and will offer words of reflection & thanks to community organisations.
- **Budget** – Anticipated £1000-£1500 from Civic Functions budget. Town Council will pay for food and a paying bar will be provided.
- **Dress** – Robes to be worn
- **Community Awards** – suggestion that the award scheme could be expanded from unsung heroes to celebrate particular individual &/or group achievements. New certificates to be designed as current stock of shields depleted.

4 RECOMMENDATIONS

4.1 To approve the proposals as set out in section 3.