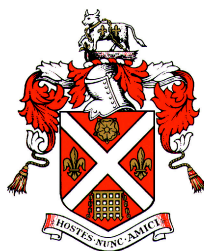


APPENDIX 1

DATED

ABERGAVENNY TOWN COUNCIL



and

MIND MONMOUTHSHIRE



PARTNERING AGREEMENT

for continuation and expansion of Mind Monmouthshire Wellbeing & Resilience Service in
Abergaenny

AGREEMENT

DATED:

BETWEEN:

- (1) **ABERGAVENNY TOWN COUNCIL** of Town Hall, Cross Street, Abergavenny (the “Council”).
- (2) **MIND MONMOUTHSHIRE.** Henton House, 28 Monk Street, Abergavenny, Monmouthshire, NP7 5NP

PARTNERSHIP AIMS

- (A) Abergavenny Town Council has statutory duties under the Well Being of Future Generations Act and has identified a number of organisations that can help the Town Council fulfil their duties. Mind Monmouthshire is one such organisation.
- (B) Mind Monmouthshire can help the Council support vulnerable people of all ages through the provision of mental health support. Priority areas for the Council are children & young people and addressing the challenges of demographic change.
- (C) Abergavenny Town Council is committed to retaining the service offered by Mind Monmouthshire in Abergavenny to ensure that residents with mental health issues can receive free support in a responsive and accessible format.
- (D) Mind Monmouthshire seeks security of funding to enable the organisation to have a future and to respond to the enquiries received.

1 PARTNERSHIP SERVICES

- 1.1 During the Term of this Agreement, the Council shall provide funding to support the work of the charity as set out in Annex 1.
- 1.2 Mind Monmouthshire is to take appropriate steps to ensure value for money when letting contracts and that appropriate management arrangements are put in place to ensure that the quality of work is to a specified standard.
- 1.3 The agreement is to incorporate:
 - 1.3.1 Revenue funding from the Town Council to contribute to continuing to provide wellbeing services for 1.5 days a week from the Abergavenny office.
 - 1.3.2 Presence of Abergavenny Town Council on the Management Board of Mind Monmouthshire (in an observer capacity)

2 DELIVERABLES

- 2.1 Mind Monmouthshire is to deliver against the four Monmouthshire PSB Well-Being Objectives and the Town Council Strategy & Action Plan. Details of deliverables are set out in Annex 2.

3 TERM AND TERMINATION & INDEMNITIES

- 3.1 Subject to earlier termination in accordance with its terms, this Agreement shall commence on the X and shall continue until 31st March 2022.

- 3.2 This agreement may be terminated at any time by either party giving at least 12 months' clear written notice to the other party.
- 3.3 There will be a review point every 12 months during the term of this agreement.
- 3.4 Mind Monmouthshire should notify the Council at the earliest opportunity should the charity be considering closing down the project or that the project is in financial difficulty. This would enable the Council to consider its options regarding future funding.
- 3.5 Mind Monmouthshire should have in place appropriate insurances which includes public liability insurance. Mind Monmouthshire has sole responsibility for dealing with any claims from accidents or other events resulting in loss or injury even if the activity was partially funded using Council funding.
- 3.6 Mind Monmouthshire will have in place a safeguarding policy and will ensure that this policy is adhered to in the delivery of services and is periodically reviewed.

4 PAYMENT

- 4.1 The Council will pay £10,000 in April 2020 following the signing of the agreement.
- 4.2 Thereafter the Council will pay the annual sum in April.

5 VARIATION TO THE AGREEMENT

- 5.1 Should either party wish to discuss a significant variation to the agreement, representatives shall meet to agree such variations. Significant variations will be added to this Agreement as supplementary appendices.

6 PERFORMANCE MANAGEMENT

- 6.1 As a minimum, the Council and representatives from Mind Monmouthshire will meet annually. This will involve a presentation by the charity, incorporating the performance measures as set out in Annex 3.
- 6.2 One week before the presentation, an update report will be sent to the Town Clerk for circulation. The annual report structured under the four well-being objectives should capture what has worked well and also what hasn't worked well. It is important for partners to be open and transparent to aid greater understanding. This report will form the basis for any changes to the deliverables for the coming year.
- 6.3 During the year, copies of Mind Monmouthshire newsletters should be circulated to the Town Clerk for circulation to all Councillors.

Partnership Meetings

- 6.4 Both parties are able to request that a partnership meeting is convened. This could be to discuss and explore potential issues or new proposals. Both parties are encouraged to view this as a meaningful partnership, with both parties wanting the same outcome.

7 RESOLUTION OF DISPUTES

- 7.1 If there is a dispute between the parties concerning any matter arising from or in connection with this Agreement, the parties will use reasonable endeavours to settle the matter in accordance with the dispute resolution procedure set out below.

- 7.2 Any dispute which has not been resolved between the Town Clerk and Chief Executive of Mind Monmouthshire within fourteen (14) days of the matter being raised, may be escalated by either party to the Chair of the Management Board and Full Council Committee by notice in writing.

8 PUBLICITY

- 8.1 Mind Monmouthshire will acknowledge the support of the Town Council, using the Abergavenny Town Council crest with appropriate prominence whenever possible on their website, social media, printed materials etc.

Signed on behalf of Abergavenny Town Council) Signature:

By Name:) Date:

Signed on behalf of Mind Monmouthshire) Signature:

By Name:) Date:

ANNEX 1

FUNDING

£10,000 funding 2020/21

£10,000 funding 2021/22

ANNEX 2

DELIVERABLES

Give Children & Young People The Best Possible Start in Life

- To provide wellbeing and resilience sessions to adult individuals which will support families to build resilience and support families to cope with life's challenges.
- To raise awareness to adults regarding the wider services that are available through Mind Monmouthshire and within the community; enabling families to be aware of support in the local community.
- To promote our resilience and wellbeing sessions to organisations that provide support to families and young people (promoting adult participation).

Address the challenges of demographic change

- To provide wellbeing and resilience sessions to older individuals, improving resilience and social connections.
- To signpost older people to the wider services available in the local community (including Mind Monmouthshire) to assist them with their support needs and support wellbeing where appropriate.
- To deliver resilience and wellbeing sessions in accessible venues, building on partnership working where possible
- To explore options for service delivery at Abergavenny Community Enterprise Partnership premises.

Communities and businesses to be part of an economically thriving and well connected county

- To explore opportunities for local businesses to support Mind Monmouthshire with the provision of services and fundraising
- For Mind Monmouthshire to use, where possible, local tradespeople and suppliers.

Protect & enhance our natural environment & minimise the impact of climate change

- Mind Monmouthshire to endeavour where possible to limit our impact on the environment and reduce, re-use, recycle resources.

ANNEX 3

PERFORMANCE MEASURES

The annual report will include the following measurements and associated statistics for the NP7 postcode area.

- Number of individuals supported via the resilience and wellbeing project.
- Number of attendances within the resilience and wellbeing project
- Number of resilience and wellbeing sessions delivered
- Age of individuals who attend
- Number of referrals to the resilience and wellbeing project
- New Partnerships created
- Additional Funding Secured
- Any Added Value
- The Annual Report could include a number of case studies to reflect the impact of Mind Monmouthshire's service provision on individuals lives.