

## ABERGAVENNY TOWN COUNCIL

### MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 17<sup>th</sup> JUNE 2020 AS A REMOTE MEETING USING MS TEAMS

#### Present:

Chairman - Cllr T Konieczny (Mayor)  
Cllr N Tatam  
Cllr D Simcock  
Cllr T Davies  
Cllr T Thomas  
Cllr P Simcock  
Cllr F Morgan  
Cllr M Groucutt  
Cllr S Burch  
Cllr M Harris  
Cllr R Harris  
Cllr G Jones

#### Absent without apologies

Cllrs M Lewis & Van de Vyver

#### In attendance:

J Lee (Town Clerk)

*The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 relaxes the statutory requirements to admit public and press to the meetings. As permitted under the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020, public and press were not admitted to this meeting*

**The Mayor Cllr Konieczny led Councillors in a minute silence following the death of former Town Councillor and ex-Mayor Sam Dodd**

01/20	<b>Receive and approve apologies for absence</b>  Apologies were received from Cllr M Hickman, no reason was given.
02/20	<b>Receive Declarations of Interest</b>  No declarations of interest
03/20	<b>Receive and approve the minutes of the last meeting held on 11<sup>th</sup> March 2020</b>  Resolved to approve the minutes of the last meeting held on 11 <sup>th</sup> March 2020 as an accurate record

04/20	<p><b>Receive and note the Internal Audit Report 2019-20</b></p> <p>The Internal Audit Report 2019-20 was noted</p>
05/20	<p><b>Approve the appointment of the Internal Auditor for 2020-22</b></p> <p>The Town Clerk reported that she was pleased with the internal audit process for 2019-20 and the professionalism of the company so would recommend their re-appointment for a further two years.</p> <p>Resolved unanimously to approve the appointment of Auditing Solutions as internal auditor for the financial years 2020-21 and 2021-22</p>
06/20	<p><b>Receive and approve the Annual Governance and Accountability Return 2019-20</b></p> <p>Resolved unanimously to approve the Annual Governance and Accountability Return, explanation of variances and bank reconciliation.</p>
07/20	<p><b>Receive and approve the Annual Report 2019-20</b></p> <p>The Town Clerk confirmed that the annual report will include appropriate images of Council activity and the photos of Councillors used on the website will be included.</p> <p>Resolved unanimously to approve the wording of the annual report and resolved to approve that the annual report publication is to be a bilingual publication</p>
08/20	<p><b>Receive and approve the PSB Wellbeing Annual Report 2019-20</b></p> <p>The Town Clerk confirmed that the report will be published on the Town Council website and a link to this report will be included in the annual report as above.</p> <p>Resolved unanimously to approve the PSB Wellbeing Annual report 2019-20</p>
09/20	<p><b>Appoint the Christmas Lights contractor</b></p> <p>Cllr Davies outlined the process taken by the working group to select a Christmas Lights contractor, with four companies submitting proposals. This resulted in one company referred to as Company A being recommended for approval.</p> <p>Resolved unanimously to approve Company A as the Christmas Lights contractor for the next 3 years.</p>
10/20	<p><b>Agree a waiver to Financial Regulations to engage Sarah Price Landscapes Ltd for the maintenance of the planters</b></p> <p>Resolved unanimously to agree a waiver to Financial regulations and award a contract until October 2022 to Sarah Price Landscapes Ltd for the planting and</p>

	maintenance of additional planters on Lion Street and all the planters on Frogmore Street.
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**There being no other business the meeting ended at 7.55pm**

**APPROVED AS A TRUE RECORD**

**CHAIRMAN ..... DATE .....**