

## ABERGAVENNY TOWN COUNCIL

### MINUTES OF THE POLICY & RESOURCES COMMITTEE MEETING HELD IN ST MICHAEL'S CENTRE, ABERGAVENNY ON WEDNESDAY 11<sup>TH</sup> SEPTEMBER 2019 AT 7.00PM

**Present:**

Cllr M Groucutt (Chair)  
Cllr D Simcock  
Cllr P Simcock  
Cllr M Harris  
Cllr R Harris  
Cllr F Morgan  
Cllr M Hickman  
Cllr T Thomas  
Cllr N Tatam  
Cllr T Konieczny

**Absent without apologies**

Cllr M Lewis & Cllr Van de Vyver

**In attendance:**

J Lee (Town Clerk)

Public Session

No public session

PR 1/19	<b>Receive and approve apologies for absence</b> Apologies were received from Cllrs Dodd, Davies and Jones it was resolved to accept the reasons for absence.
PR 2/19	<b>Receive Declarations of Interest</b> No declarations of interest were given.
PR 3/19	<b>Elect a Vice Chair</b> Councillor Tony Konieczny was elected
PR 4/19	<b>Receive and approve the Committee Terms of Reference</b> Resolved to accept the Terms of Reference subject to agreed minor changes.
PR 5/19	<b>Agree Service Delivery Sub Committee Membership</b>

	<p>An insufficient number of Councillors have put themselves forward to sit on this committee.</p> <p>Resolved to defer this item and that the Clerk writes to all Councillors to request their membership of this committee.</p>
PR 6/19	<p><b>Receive the Committee budget and spend to date</b></p> <p>Report was noted</p>
PR 7/19	<p><b>To receive and note payment made from July 2019</b></p> <p>Report was noted</p>
PR 8/19	<p><b>Receive letter from Stuart Bees, Internal Auditor 2018-19</b></p> <p>Letter noted and that the fees for the current auditor are considerably less.</p>
PR 9/19	<p><b>Receive a report and agree online banking arrangements</b></p> <p>Resolved to remain with Barclays and set up online banking arrangements and apply for a business credit card and that the following Councillors would be able to authorise payments online</p> <p>Cllrs D Simcock, T Konieczny, M Groucutt, M Hickman.</p>
PR 10/19	<p><b>Receive and consider amendments to the revised Standing Orders</b></p> <p>Resolved to accept the Standing Orders except for section 25 Restriction on Councillor Activities as additional items to be inserted. Appropriate wording to be considered and placed on the agenda of the October meeting.</p>
PR11/19	<p><b>Receive and consider amendments to the revised Standing Orders</b></p> <p>Resolved to accept the Financial Regulations subject to the removal of section 6.10 and amendments as a result of agreement of online banking arrangements as at PR 9/19</p>
PR 12/19	<p><b>Receive and approve the list of regular expenditure delegated for authorisation by the Town Clerk</b></p> <p>Resolved to approve the list</p>
PR 13/19	<p><b>Consider whether to instruct the web designer to produce the Town Hall outline to replace the Castle outline on the new website cost £200</b></p> <p>Resolved to instruct web designer to produce the Town Hall outline</p> <p>Councillors also discussed the inclusion of Welsh on the home page.</p>

	Resolved not to include Welsh at this stage and to request that the Clerk undertakes further research on the legal and financial implications of adopting a Welsh Language Policy
PR 14/19	<p><b>Receive and approve the following policies</b></p> <p>Resolved to accept the Grievance Policy &amp; Procedure, Disciplinary Policy &amp; Procedure and Equality Policy subject to a few minor amendments</p>
PR 15/19	<p><b>Report from County Councillors on relevant matters affecting Abergavenny</b></p> <p>Cllr Thomas reported that MCC officers are working closely with WG officials to find a solution to the location of the bus stop on the A40.</p> <p>Cllr Harris reported that the planning application for Newbridge House development has been deferred by MCC Planning Committee</p> <p>Cllr Groucutt reported that planning consent has been given for a garage on the development adjacent to Hillcrest, Lansdown Road</p>
PR 16/19	<p><b>Items for consideration at the next meeting 9<sup>th</sup> Oct</b></p> <p>To invite Cllr Jane Pratt, Cabinet Member with responsibility for highways to attend the next meeting to provide an update on the bus stop</p>

**There being no other business the meeting ended at 8.43pm**

**APPROVED AS A TRUE RECORD**

**CHAIRMAN ..... DATE .....**