

## ABERGAVENNY TOWN COUNCIL

### MINUTES OF THE POLICY & RESOURCES COMMITTEE MEETING HELD IN ST MICHAEL'S CENTRE, ABERGAVENNY ON WEDNESDAY 12<sup>th</sup> FEBRUARY 2020 AT 7.00PM

**Present:** Cllr M Groucutt (Chair)  
Cllr T Konieczny  
Cllr D Simcock  
Cllr P Simcock  
Cllr T Thomas  
Cllr N Tatam  
Cllr T Davies  
Cllr M Hickman  
Cllr F Morgan  
Cllr L Van de Vyver  
Cllr G Jones

#### **Absent without apologies**

Cllr M Lewis

#### **In attendance:**

J Lee (Town Clerk)

#### Public Session

No public session

PR 72/19	<b>Receive and approve apologies for absence</b>  Apologies were received from Cllrs M Harris it was resolved to accept the reasons for absence.
PR 73/19	<b>Receive Declarations of Interest</b>  None
PR 74/19	<b>Receive and approve the minutes of the meeting on 15<sup>th</sup> January 2020</b>  One amendment – PR66/19 should read 'Reports were noted'  Resolved to accept the minutes of the last meeting with amendment as above
PR 75/19	<b>Receive and approve the minutes of the meeting of the Service Delivery Sub Committee held on 5<sup>th</sup> February 2020</b>

	Resolved to accept the minutes of the Service Delivery Sub Committee held on 5 <sup>th</sup> February 2020
PR 76/19	<p><b>Receive the Town Clerk's Update</b></p> <p>The Town Clerk's update report was noted.</p> <p>In response to the update regarding Cllr Pratt:</p> <p>It was resolved that Cllr Groucutt as Chair of the Policy &amp; Resources Committee will write to Cllr Pratt and the letter copied to the Leader of the Tory Group in MCC.</p> <p>Cllr Thomas informed the Committee that MCC have rescinded the proposed 2% cut to individual school budgets.</p>
PR 77/19	<p><b>Receive the Committee budget and spend to date</b></p> <p>The Town Clerk informed the Committee both event budgets had overspent due to unforeseen costs such as hiring in a stage for the Christmas Light Switch On event and it was advised that a virement from the Projects Fund is made to cover the overspend.</p> <p>Resolved to vire from the Projects Fund to cover overspend in Events budgets.</p> <p>Reports were noted.</p>
PR 78/19	<p><b>Receive and note recent payments made since the previous meeting</b></p> <p>Report was noted</p>
PR 79/19	<p><b>Receive and approve the Financial Controls Improvement Action Plan Update</b></p> <p>Resolved to approve the Financial Controls Improvement Action Plan Update report</p>
PR 80/19	<p><b>Receive and approve the Local Resolution Protocol</b></p> <p>Resolved to approve the Local Resolution Protocol prepared by One Voice Wales</p>
PR 81/19	<p><b>Agree a response to email correspondence from One Voice Wales on the Local Government &amp; Boundary Commission – Community Boundary Review Monmouthshire.</b></p> <p>Resolved to ask OVW to make representations calling for a fresh Community Review be undertaken and that the Town Clerk informs North Monmouthshire Community Council Clerks of this decision</p>

PR 82/19	<p><b>Receive and approve the partnering agreement with Abergavenny Food Festival</b></p> <p>Several Councillors expressed their concern regarding the Town Council funding the Food Festival and wished to see more detailed accounts than those submitted to Companies House before a decision is made.</p> <p>Councillors were reminded that the Town Council had funded the Food Festival on an annual basis for a number of years, with the majority of the funding going towards the Market Hall decorations and that Food Festival accounts were made available when the draft partnering agreement was considered in July 2019.</p> <p>Resolved to agree the wording and signing of the partnering agreement</p>
PR 83/19	<p><b>Receive and approve the purchase of a mobile phone for the Town Clerk</b></p> <p>Resolved to approve the purchase of a mobile phone for the Town Clerk</p>
PR 84/19	<p><b>Receive and note the OVW Annual Financial Table of Actions</b></p> <p>Report noted</p>
PR 85/19	<p><b>Receive and note the Wales Audit Report on Financial Management and Governance – Community &amp; Town Councils 2018-19</b></p> <p>The Town Clerk advised Councillors to read this report.</p> <p>Report noted</p>
PR 86/19	<p><b>Report from Councillors attendance at external bodies relevant to this Committee</b></p> <p>None</p>
PR 87/19	<p><b>Report from County Councillors on relevant matters affecting Abergavenny</b></p> <p>None</p>
PR 88/19	<p><b>Items for consideration at the next meeting 11<sup>th</sup> March 2020</b></p> <p>Suggestion that corporate branding is revisited. The Town Clerk advised that the lanyards are available from the Town Clerk's office and that the door access cards which have the Town Crest printed on them could be used with the lanyard.</p>

**There being no other business the meeting ended at 8.00pm**

**APPROVED AS A TRUE RECORD**

**CHAIRMAN ..... DATE .....**