

## ABERGAVENNY TOWN COUNCIL

### MINUTES OF THE SERVICE DELIVERY SUB-COMMITTEE MEETING HELD IN THE MELVILLE CENTRE, ABERGAVENNY ON WEDNESDAY 4<sup>TH</sup> DECEMBER 2019 AT 7.00PM

**Present:** Cllr M Harris (Chair)  
Cllr T Davies  
Cllr D Simcock  
Cllr P Simcock  
Cllr T Konieczny  
Cllr M Groucutt  
Cllr R Harris

#### **Absent without apologies**

Cllr F Morgan

#### **In attendance:**

J Lee (Town Clerk)

No public session

SD 1/19	<b>Receive and approve apologies for absence</b>  Apologies were received from Cllr L Van de Vyver and Cllr G Jones and it was resolved to accept the reasons for absence.
SD 2/19	<b>Receive Declarations of Interest</b>  No declarations of interest were given.
SD 3/19	<b>Elect a Chair</b>  Councillor Maggie Harris was elected
SD 4/19	<b>Elect a Vice Chair</b>  Councillor Penny Simcock was elected
SD 5/19	<b>Receive the schedule of contracts and agree action to be taken in reviewing Council contractual arrangements</b>  The list of all the Council's contractual arrangements was reviewed and the following recommendations made:

	<ul style="list-style-type: none"> <li>• As a priority to revise the SLA with MCC for the maintenance and cleaning of the public toilets in light of the imminent closure of White Horse Lane toilets.</li> <li>• People &amp; Communities Committee to prepare a specification for the Christmas Lights and for this to be discussed with the Town Centre Partnership when formed. All Town councillors to be asked for their views on likes and dislikes with the current lighting scheme.</li> <li>• Tourist Information Centre: to formalise the arrangements based on new location and for this to be for at least 2 years.</li> <li>• Tech Wales: to renew the contract with Tech Wales for a further 12 months</li> <li>• Summer Playscheme: to prepare a multi year funding agreement with MCC</li> </ul> <p>The focus will be on revising the Public Toilets SLA.</p>
SD 6/19	<p><b>Items for the agenda at the next meeting in February 2020</b></p> <p>Roger Hoggins, MCC for a discussion on the draft Public Toilets SLA</p> <p>Street Cleaning SLA</p>

**There being no other business the meeting ended at 8.07pm**

**APPROVED AS A TRUE RECORD**

**CHAIRMAN .....**      **DATE .....**