

## ABERGAVENNY TOWN COUNCIL

### MINUTES OF THE SERVICE DELIVERY SUB-COMMITTEE MEETING HELD IN THE MELVILLE CENTRE, ABERGAVENNY ON WEDNESDAY 5<sup>th</sup> FEBRUARY 2020 AT 7.00PM

**Present:** Cllr P Simcock (Chair)  
Cllr D Simcock  
Cllr T Konieczny  
Cllr M Groucutt  
Cllr R Harris  
Cllr Van de Vyver  
Cllr G Jones

**In attendance:**  
J Lee (Town Clerk)

No public session

SD 7/19	<b>Receive and approve apologies for absence</b>  Apologies were received from Cllrs T Davies, Morgan and M Harris and it was resolved to accept the reasons for absence.
SD 8/19	<b>Receive Declarations of Interest</b>  No declarations of interest were given.
SD 9/19	<b>Receive a presentation from Roger Hoggins, MCC on future of public toilet provision in Abergavenny</b>  During the discussions the following points were covered: <ul style="list-style-type: none"><li>• Closure of WHL will be an individual MCC Cabinet Member decision</li><li>• In 2020/21, Abergavenny Town Council has reduced the budget for toilet cleaning in anticipation of the closure of WHL, this will be shared with MCC</li><li>• Any further discussion on asset transfer of the remaining public toilets will be subject to a revised transfer agreement. Abergavenny Town Council cannot agree to the current terms.</li><li>• MCC has a schedule of planned maintenance for the toilet blocks, this can be shared with Councillors</li><li>• ATC requested that MCC liaise with ATC re the closure</li><li>• Possibility that planned maintenance could include more significant changes if ATC wanted to fund this investment.</li></ul>

	<p><b>Recommended that</b> Town Clerk and Roger Hoggins liaise to expedite revised terms for the asset transfer.</p>
SD 10/19	<p><b>Discussion with Roger Hoggins the preparation of a new Service Level Agreement for the public toilets</b></p> <p>Roger H informed Councillors that there are no better examples of SLAs with other towns in the County. Councillors requested that a new SLA is prepared for the service from April 2020.</p> <p><b>Recommended that</b> the Town Clerk contacts other Larger Local Councils for examples of SLAs for toilet cleaning.</p>
SD 11/19	<p><b>Agree on the street cleansing issues to be discussed with MCC at the next meeting</b></p> <p>Abergavenny Town Council currently contribute to 1.5 FTE manual street sweepers. Cleansing schedules have not been revised for many years.</p> <p>Clarification is required as to whether leaf litter should be picked up by the manual sweeper.</p> <p><b>Recommended that</b> the Town Clerk circulates the cleansing schedules to all Councillors and requests that councillors on a ward basis suggest revisions to the schedule &amp; or highlight issues. Comments to be sent back to the Town Clerk by 13<sup>th</sup> March.</p> <p><b>Recommended that</b> the Town Clerk together with Chair and Vice Chair to compile the results and send to Nigel Leaworthy, MCC</p>
SD 12/19	<p><b>Items for consideration at the next meeting on 1st April 2020</b></p> <p>To invite Nigel Leaworthy, Grounds Maintenance, MCC</p>

**There being no other business the meeting ended at 8.32 pm**

**APPROVED AS A TRUE RECORD**

**CHAIRMAN ..... DATE .....**