

ABERGAVENNY TOWN COUNCIL

FULL COUNCIL MEETING

WEDNESDAY 15TH FEBRUARY 2023

FC 06/23: To consider and approve the calendar of meeting dates May 2023 – April 2024

1. PURPOSE

- 1.1 To consider dates for the new Council Year 2023/24
- 1.2 To check remaining dates for 2023

2. BACKGROUND

- 2.1 Annual setting of dates for the 2023/24 meetings usually takes place in March.
- 2.2 With the number of events both local and national coming up in the next 12 months the calendar needs to be set in order to ensure there are no clashes to ensure Councillors are able to engage and attend committee meetings.

3. PROPOSAL

- 3.1 Appendix A shows two spread sheets. Sheet 1 shows dates for 2022/23. The dates for February, March and April need to be checked due to clashes with various events and school holidays.
- 3.2 Environment Committee for February is moving to 22nd February which falls in Half Term. At the time of writing this report, no apologies from the meeting invite already circulated by the Town Clerk have been received so full attendance of the 10 Councillors on this committee is expected.
- 3.3 March 2023: People and Communities 1st, Policy and Resources 8th, and Environment 29th.
- 3.4 April 2023: Due to Easter Holidays, it may be necessary to move the Policy and Resources meeting from Wednesday 12th April to 19th April if there are a large number of Councillors unable to attend due to this falling in the second week of the Easter Holidays. Environment Committee is booked in for 26th April.
- 3.5 May 2023 onwards is detailed on Sheet 2 of the spread sheet. Potential moves for meetings in May and September are detailed in the description box should a Deputy Clerk not be in post by these points to cover annual leave for the Town Clerk.

4. RECOMMENDATION

- 4.1 To consider moving April meeting of Policy and Resources Committee from 12th to 19th April 2023.
- 4.2 To accept the recommended dates for the 2023/24 meetings.