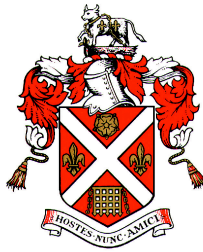


DATED

3rd March 2022

ABERGAVENNY TOWN COUNCIL



and

FRIENDS OF BAILEY PARK

COOPERATION AGREEMENT

for the provision of funding for some ongoing and
voluntary improvements and maintenance in Bailey Park, Abergavenny

AGREEMENT

DATED: 3rd March 2022

BETWEEN:

- (1) ABERGAVENNY TOWN COUNCIL** of Town Hall, Cross Street, Abergavenny (the “Council”).
- (2) FRIENDS OF BAILEY PARK** (17 Lansdown Drive, Abergavenny (The ‘Friends’))

PARTNERSHIP AIMS

- (A) Abergavenny Town Council has statutory duties under the Well Being of Future Generations Act and has identified a number of organisations that can help the Town Council fulfil their duties. Friends of Bailey Park is one such organisation.
- (B) Friends of Bailey Park can help the Council address the identified priority areas which are protecting and enhancing the natural environment.
- (C) Abergavenny Town Council supports the Friends in its aims to provide ongoing and voluntary improvements and maintenance in Bailey Park.
- (D) The Friends of Bailey Park seeks security of funding to enable the group to have a sustainable future and to create increased capacity to develop the Park.

1 COOPERATION SERVICES

- 1.1 During the Term of this Agreement, the Council shall provide capital and revenue funding to support the work of the Friends of Bailey Park as set out in Annex 1.
- 1.2 The Friends of Baily Park will take appropriate steps to ensure value for money when letting contracts and that appropriate management arrangements are put in place to ensure that the quality of work is to a specified standard.
- 1.3 The agreement is to incorporate:
 - 1.3.1 Capital and revenue funding to undertake the projects outlined in Annex 1.
 - 1.3.2 In the event that any of these projects cannot be undertaken the Council will consider favourably allowing the Friends to use such funds for other, approved, projects in line with the cooperation aims outlined above.

2 DELIVERABLES

- 2.1 The Friends of Bailey Park will deliver against the Wellbeing of Future Generations Act and the Town Council Environment Committee Strategy & Action Plan to implement changes to enhance biodiversity which works towards Section 6 of the Environment Act. Details of deliverables are set out in Annex 2.

3 TERM AND TERMINATION & INDEMNITIES

- 3.1 Subject to earlier termination in accordance with its terms, this Agreement shall commence on the 3rd March 2022 and shall continue until 31st March 2025.

- 3.2 This agreement may be terminated at any time by either party giving at least 12 months' clear written notice to the other party.
- 3.3 There will be a review point every 12 months during the term of this agreement.
- 3.4 The Friends of Bailey Park should notify the Council at the earliest opportunity should the Group be considering closing down the project or that the project is in financial difficulty. This would enable the Council to consider its options regarding future funding.
- 3.5 The Friends of Bailey Park has in place appropriate insurances which includes public liability insurance. The group has sole responsibility for dealing with any claims from accidents or other events resulting in loss or injury even if the activity was partially funded using Council funding.

4 PAYMENT

- 4.1 The Council will pay £1500 for works in 2022 following the signing of the agreement.
- 4.2 Thereafter the Council will pay the annual sum in one instalment; the instalment will be paid in March annually. Future year payments would be subject to satisfactory annual review.

5 VARIATION TO THE AGREEMENT

- 5.1 Should either party wish to discuss a significant variation to the agreement, representatives shall meet to agree such variations. Significant variations will be added to this Agreement as supplementary appendices.

6 PERFORMANCE MANAGEMENT

- 6.1 As a minimum, the Council and Friends of Bailey Park will meet annually. This will involve a visit to Bailey Park to receive a presentation from the group. The performance measures are set out in Annex 3.
- 6.2 One week before the visit an update report will be sent to the Town Clerk for circulation. The annual report structured under the agreed objectives should capture what has worked well and also what hasn't worked well. It is important for each party to be open and transparent to aid greater understanding. This report will form the basis for any changes to the deliverables for the coming year.
- 6.3 During the year, copies of newsletters and reports should be circulated to the Town Clerk for circulation to all Councillors.

Cooperation Meetings

- 6.4 Both parties are able to request that a cooperation meeting is convened. This could be to discuss and explore potential issues or new proposals. Both parties are encouraged to view this as a meaningful cooperation, with both parties wanting the same outcome.

7 RESOLUTION OF DISPUTES

- 7.1 If there is a dispute between the parties concerning any matter arising from or in connection with this Agreement, the parties will use reasonable endeavours to settle the matter in accordance with the dispute resolution procedure set out below.

- 7.2 Any dispute which has not been resolved between the Nominated Representatives (to be nominated by the Town Council at the May Council meeting) within fourteen (14) days of the matter being raised, may be escalated by either party to the Chair of the Friends of Bailey Park and Full Council Committee by notice in writing.

8 PUBLICITY

- 8.1 The Friends of Bailey Park will acknowledge the support of the Town Council whenever possible on their website, social media, printed materials etc.

Signed on behalf of Abergavenny Town Council) Signature:

By Name:) Date:

Signed on behalf of Friends of Bailey Park) Signature:

By Name:) Date:

ANNEX 1

COOPERATION FUNDING

FRIENDS OF BAILEY PARK - THREE YEAR SPENDING PROGRAM

Spring bedding plants - on going annual cost £250 per year	750
Autumn bulbs - on going annual cost £250 per year	750
Replacing the four boxes in Sensory Garden. These are now showing signs of their age and have been repaired several times in the past couple of years. They really need complete replacement Timber, metalwork and liner	1200
Replacing seats on three benches - Three well used benches were recently given by MCC but the timber tops need replacing, probably with a composite material	150
Spring bulbs and wild flowers for the Avenue. With the removal the trees along Park Road there is a lot more light now in this area and it is intended to make a start on a long term project to plant this area with spring bulbs and wild flowers which will be a haven for pollinators and eventually a visitor attraction. MCC will be planting replacement trees along the line of the fence. The number of bulbs required is in the tens of thousands but we want to start now and continue over a number of years. We have therefore set a target of £1000 per year, plus a lot of volunteer hours	3000
Total excluding volunteer hours	£5,850
Volunteer hours - estimate per year 1330 at £10 per hour	£39,900
Total requested from ATC	£4,500
Total from own funds	£1,350

Our own fundraising has stopped in the last two years with the scaling down of the Food Festival and there is no certainty that the park will be used again for parking for this event.

Other matters-

We would also like to see improvements made to the tank plinth, additional fitness equipment, refurbishment of the pavilion and the toilets open every day but these are way beyond our resources currently.

ANNEX 2

DELIVERABLES

THE WELL-BEING OF FUTURE GENERATIONS ACT 2015.

HOW IT IS REFLECTED IN THE ONGOING PROJECTS AND EXISTING PROVISION IN BAILEY PARK and how it benefits our town, now and in the future.

A PROSPEROUS WALES

***Uses resources effectively**

The making of benches and railing planters from recycled wood, often gifted by the community. Enable anyone who wishes to work as a volunteer to join us. Recycling of leaves for compost.

A RESILIENT WALES

***Maintain and enhance biodiversity**

Planting of pollinator- friendly flowers for different seasons, provision of bee hotel, hedgehog house, bird boxes and feeders. Providing a healthy functioning ecosystem in the Avenue with a woodland and a wild flower area.

A HEALTHIER WALES

*People's physical and mental well-being is maximised by presenting opportunities to enjoy walking and sitting in a natural and calming setting, in the open air, and to understand that we need to respect and nurture our surroundings for the future wellbeing of all. Ensuring that the stream is free of debris at the culvert end, and working with MCC to stabilise the banks.

A MORE EQUAL WALES

*Encouraging volunteers of all ages, backgrounds and ability to fulfil their potential- D of E boys, working towards bronze award and helping with weeding, tidying up and learning the value of enhancing ecosystems, and where people of different ages and backgrounds come together for work experience and opportunity to meet other people. Planning to involve more volunteers in cooperations with Monmouthshire Housing Association. All ages and levels of capability will be involved.

A WALES OF COHESIVE COMMUNITIES

*An attractive welcoming environment with space, gardens, opportunities to visit from other parts of the country with good parking and plenty of seating. Toilets at the weekend, Improved safety with better CCTV cameras with 24 hour surveillance, better lighting and improved pathways for the less able bodied. Litter picking.

A WALES OF VIBRANT CULTURE AND THRIVING WELSH LANGUAGE

*Arts, sports and recreational facilities are provided for in the Park. The Arts Festival. Steam Rally. Shire horses. New Wellness Festival. Swings and climbing apparatus for children. Rugby and football. Toddler races on Sundays. Rugby sessions for youngsters in the holidays. Adult physical enablement equipment. Table tennis table. Multi Use Games Area for roller skating, netball, basketball and more. Pétanque. Bowls. Welsh language signs.

A GLOBALLY RESPONSIBLE WALES

*Welsh example of improved economic, social, environmental and cultural wellbeing (as reflected in events and projects ongoing in Bailey Park) should be an excellent standard to other countries and cultures, and there could be an exchange of ideas to contribute to global wellbeing.

Twinning, international music festivals, exchanges by the Rhinos football teams, and other cultural exchanges linking in with our Arts and Food Festival should recommence as COVID restrictions are dispensed with.

ANNEX 3

PERFORMANCE MEASURES

The annual report will include the following measurements:

- Sensory Garden works
- Engagement of Young People
- Improvements to The Avenue
- Installation of Wildflower Meadow

The Update Report could include a number of case studies to reflect the impact of the Friends of Bailey Park's activity on individuals or groups.