

COUNCIL

THURSDAY 16TH JULY 2020

RECRUITMENT PANEL

1. PURPOSE OF THE REPORT

- 1.1 To appoint five councillors to the Recruitment Panel

2. BACKGROUND

- 2.1 Under the Scheme of Delegation, a recruitment panel consisting of five councillors is to be set up when required.

Recruitment Panel

Council will grant the necessary delegated decision making powers to the Recruitment Panel for the recruitment of the Town Clerk and RFO.

The Panel shall consist of five Councillors, who are appointed at the May meeting of the Council. Meetings will be called on an ad hoc basis as required, called by the Town Clerk.

No delegated financial powers

3. ACTION REQUIRED

- 3.1 The recruitment process for the part-time RFO can commence now that the Town Council's office accommodation will become available in the coming weeks.
- 3.2 It is suggested that the Recruitment Panel comprises a mix of gender, age and politics.

4. RECOMMENDATIONS

- 4.1 To agree five councillors to form the Recruitment Panel.