

## FULL COUNCIL

WEDNESDAY 11<sup>th</sup> DECEMBER 2019

### TOWN CLERK'S UPDATE

#### 1.0 PURPOSE OF THE REPORT

- 1.1 To receive updates on actions arising from the previous meeting

#### 2.0 UPDATE

##### Borough Theatre Refurbishment

Date for works not yet agreed, LBC applied for.

##### Partnership Agreement with AFF

A revised agreement has not been agreed with the AFF, the Chief Executive Aine Morris will be leaving the Food Festival from 18<sup>th</sup> December. The Town Clerk awaits further information from the AFF Board before discussions resume.

##### Signing of Armed Forces Covenant

Postponed until January 2020.

##### Annual Community Dinner

A planning meeting between Past Mayors and the Town Clerk and Admin Assistant has taken place. A proposal will be brought to Council in January. Date of the Community Dinner will be late April.

##### Changes to Macebearer arrangements

The Macebearer has accepted the £50 payment for each event but further discussion is required over the wording of the letter that the Town Clerk has requested the Macebearer signs.

##### Letter to KHS

The letter to the Headteacher at KHS congratulating staff and pupils on the exam results has been sent

#### 3. RECOMMENDATION

- 3.1 Report to be noted