

## ABERGAVENNY TOWN COUNCIL

### MINUTES OF THE COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, TOWN HALL, ABERGAVENNY ON WEDNESDAY 11<sup>th</sup> JULY 2018 FOLLOWING PLANNING COMMITTEE

**Present:**

Chairman - Cllr T Davies (Mayor)  
Cllr M Hickman  
Cllr G Jones  
Cllr N Tatam  
Cllr F Morgan  
Cllr D Simcock  
Cllr P Simcock  
Cllr L Van de Vyver  
Cllr M Harris  
Cllr R Harris  
Cllr M Lewis  
Cllr T Konieczny

**In attendance:**

J Lee (Town Clerk)

32/18	<p><b>1. Apologies</b></p> <p>Apologies for absence were received from Cllrs S Dodd, M Groucutt, T Thomas</p>
33/18	<p><b>2. Declarations of Interest</b></p> <p>To be declared during the meeting.</p>
34/18	<p><b>3. Minutes of Council held on Wednesday 13<sup>th</sup> June 2018</b></p> <p>The Minutes of Council held on 13<sup>th</sup> June were received and adopted as a correct record proposed Cllr D Simcock, seconded M Hickman, vote carried unanimously.</p> <p><b>4. Matters Arising</b></p> <ul style="list-style-type: none"><li>• No matters arising</li></ul>
35/18	<p><b>5. Minutes of Planning Committee held on Wednesday 13<sup>th</sup> June 2018</b></p> <p>The Minutes of the Planning Committee held on Wednesday 11<sup>th</sup> April were received and adopted as a correct record.</p> <p><b>6. Matters Arising</b></p>

	<ul style="list-style-type: none"> <li>• None</li> </ul>
36/18	<p><b>7. Minutes of Events Committee held on Thursday 19<sup>th</sup> June 2018</b></p> <p>The minutes of the Events Committee held on Tuesday 19<sup>th</sup> June were received and adopted as a correct record.</p> <p>The Town Clerk reported that an application to the Armed Forces Covenant has been submitted for silhouettes from There But Not There.</p> <p><b>8. Matters Arising</b></p> <ul style="list-style-type: none"> <li>• The Town Clerk reported that MCC has been undertaking a deep clean of the town centre streets together with the removal of chewing gum.</li> <li>• The Town Clerk reported that the ATC Squadron is looking into the feasibility of lighting the Beacon on 11<sup>th</sup> November</li> </ul>
37/18	<p><b>9. Minutes of Projects Committee held on Wednesday 27<sup>th</sup> June 2018</b></p> <p>The minutes of the Projects Committee held on Wednesday 27<sup>th</sup> June were received and adopted as a correct record.</p> <p><b>10. Matters Arising</b></p> <ul style="list-style-type: none"> <li>• Council agreed the recommendation from Projects Committee to fund the provision of sanitary and nappy bins for the remainder of 2018/19</li> </ul>
38/18	<p><b>11. Minutes of Finance Committee held on Wednesday 4<sup>th</sup> July 2018</b></p> <p>The minutes of the Finance Committee held on Wednesday 4<sup>th</sup> July were received and adopted as a correct record</p> <p><b>12. Matters arising</b></p> <p>Council agreed the recommendations from Finance Committee regarding the community grants scheme.</p> <p>The following grants were approved:</p> <ul style="list-style-type: none"> <li>• AAODS - £2500 towards Junior AAODS production of Oliver</li> <li>• Royal Welsh Regimental Association - £400 towards a new Standard</li> <li>• MCC Reading Challenge - £125 towards prizes for the Summer Reading Challenge</li> </ul>

	<ul style="list-style-type: none"> <li>• Thursday Trust - £1500 subject to evidence that MCC signed off the work and on submission of an invoice. This was agreed by a narrow majority of 7 to 5 in favour.</li> </ul> <p>The following grant was declined:</p> <ul style="list-style-type: none"> <li>• Crafty Knitters</li> </ul> <p>Council agreed to the recommendation from Finance Committee to commission the additional Past Mayor's noticeboard from the company that submitted quotation 1</p> <p>In light of the resignation of Cllr Morgan Lewis from Finance Committee, Cllr Van de Vyver agreed to be a member of Finance Committee. Proposed by Cllr Davies, seconded D Simcock, vote carried unanimously.</p>																												
39/18	<p><b>13. Finance Report</b></p> <p>The following payments were authorised</p> <table data-bbox="359 1003 1501 1995"> <tr> <td>Aber Cycling Festival (Grant)</td> <td>£5000.00</td> </tr> <tr> <td>Peak (Grant for Sculptures)</td> <td>£6000.00</td> </tr> <tr> <td>HMRC (June salaries)</td> <td>£645.86</td> </tr> <tr> <td>Councillor expenses</td> <td>£190.89</td> </tr> <tr> <td>Keltic Design (summer event leaflets)</td> <td>£142.80</td> </tr> <tr> <td>Cablenews (Library newspapers)</td> <td>£59.00</td> </tr> <tr> <td>Merlin Waste (dog bins)</td> <td>£581.25</td> </tr> <tr> <td>Charles Thomas (Engrave Mayor's medal &amp; Town Awards)</td> <td>£29.50</td> </tr> <tr> <td>S B Bees (internal audit)</td> <td>£1400.00</td> </tr> <tr> <td>Jane Lee (broadband and postage)</td> <td>£256.35</td> </tr> <tr> <td>One Voice Wales (chairing training)</td> <td>£40.00</td> </tr> <tr> <td>Amberol (Gold tape for planters)</td> <td>£24.00</td> </tr> <tr> <td>Rialtas Business Solutions (Financial Software Training)</td> <td>£563.47</td> </tr> <tr> <td>MCC Waste Services (Street cleaning)</td> <td>£39,397.93</td> </tr> </table>	Aber Cycling Festival (Grant)	£5000.00	Peak (Grant for Sculptures)	£6000.00	HMRC (June salaries)	£645.86	Councillor expenses	£190.89	Keltic Design (summer event leaflets)	£142.80	Cablenews (Library newspapers)	£59.00	Merlin Waste (dog bins)	£581.25	Charles Thomas (Engrave Mayor's medal & Town Awards)	£29.50	S B Bees (internal audit)	£1400.00	Jane Lee (broadband and postage)	£256.35	One Voice Wales (chairing training)	£40.00	Amberol (Gold tape for planters)	£24.00	Rialtas Business Solutions (Financial Software Training)	£563.47	MCC Waste Services (Street cleaning)	£39,397.93
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	<p>Flying Colours Entertainment (Circus Entertainer) £468.00</p> <p>Members Allowances (Basic &amp; Mayoral) £2926.36</p> <p>Office Costs July (inc Macebearer) £4324.28</p> <p>HMRC (July) £1857.56</p> <p>Reimbursement for office equipment (J.Postoyalko) £9.99</p> <p>b) Month 3 report were noted. Cllr Lewis requested more information regarding the payment to Rialtas Business Solutions. The Town Clerk explained this was for training for the Town Clerk and Admin Assistant on the financial software package that the town council uses. Cllr Van de Vyver sought clarification that the £39,397.93 for street cleaning was an annual figure. The Town Clerk confirmed that it is an annual charge.</p> <p>c) Council agreed to waiver financial regulations to enable the Council to appoint a facilitator for the vision &amp; strategy preparation. Proposed by Cllr Simcock, seconded by Cllr Lewis, vote carried unanimously</p>
40/18	<p><b>14. To agree to a Council recess in August</b></p> <p>Proposed by Cllr Hickman, seconded by Cllr Konieczny vote carried.</p>
41/18	<p><b>15. To discuss whether there is a requirement for Code of Conduct Training</b></p> <p>Cllr Teslin Davies asked Councillors whether a request should be made to MCC to provide Code of Conduct training for Councillors. For some Councillors this would be the first training they had attended on this subject and for others it would be refresher training. It is good practice to have refresher training.</p> <p>It was agreed to approach MCC Monitoring Officer to arrange training.</p>
42/18	<p><b>16. To consider and approve additional funding of £1250 for the WWI Community Play</b></p> <p>Cllr Konieczny proposed that the Council makes available an additional amount to enable this community play to go ahead. There is a requirement for a number of months lead in time due to the necessary rehearsal time for community members. The Town Clerk will be applying for Armed Forces Covenant Funding for a grant which will fund the WWI commemoration events. The proposal was seconded by Cllr P Simcock and voted carried with one against.</p>
43/18	<p><b>17. Questions from Town Councillors to County Councillors</b></p>

	<ul style="list-style-type: none"> <li>• None</li> <li>• Cllr R Harris informed Members that the Strong Communities Select Committee is meeting on 30 July to discuss the issue regarding outside seating in the town centre.</li> </ul>
44/18	<p><b>18. Members Reports</b> (relating to representation on external bodies)</p> <p>Cllr D Simcock – None  Cllr P Simcock – Abergavenny Town of Sanctuary  Cllr M Hickman – RAF 100 Raising the Flag at County Hall  Cllr M Lewis – None  Cllr T Konieczny – Green Infrastructure Strategy meetings, MCC Chairman  Peter Clarke Civic Service, Wales in Bloom judging  Cllr G Jones – Abergavenny Borough Band concert  Cllr N Tatam – Public realm meeting, meeting at KHS and Be Community Event  Cllr M Harris – Be Community Event. Cllr Harris updated members that the fault affecting the CCTV cameras is still ongoing  Cllr R Harris – Be Community Event  Cllr F Morgan – None  Cllr Van de Vyver – Friends of Bailey Park, Team Abergavenny  Cllr T Davies – A number of Mayoral duties, training on planning enforcement and Charing Skills</p>
31/18	<p><b>19. Any Other Business</b></p> <p>Cllr Jones informed Council that Transport for Wales has offered to attend a future Council meeting. It was agreed that it would be more appropriate to attend a Projects Committee</p> <p>The Town Clerk informed Council that two items of correspondence had been received from WG in response to letters from the Town Council.</p> <p>The first one relates to the funding of the pedestrian/cycling bridge across the river Usk. Ken Skates AM highlights additional funding for active travel and MCC has subsequently confirmed that they will be submitting a bid for funding for the bridge.</p> <p>The second letter relates to decision to scrap the proposals for detrunking the A40. This decision has been taken due to funding constraints but he will ask his officials to liaise with MCC on whether improved signage could assist with re-routeing HGVs on A465 and A4143.</p>

**There being no other business the meeting ended at 9.23pm**

**ACTION LIST FROM JULY COUNCIL MEETING**

Action	Name
1. To arrange the provision of sanitary and nappy bins for the remainder of 2018/19	JL

2. To arrange for an additional Past Mayor's noticeboard	JL
3. To approach MCC Monitoring Officer to arrange training	JL
4. To invite TfW to the September Projects Committee	JL