

ABERGAVENNY TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, TOWN HALL, ABERGAVENNY ON WEDNESDAY 16th MAY 2018 AT 7.00PM

Present:

Chairman - Cllr T Davies (Mayor)
Cllr M Hickman,
Cllr T Konieczny,
Cllr G Jones,
Cllr N Tatam,
Cllr F Morgan,
Cllr S Dodd
Cllr T Thomas
Cllr D Simcock
Cllr P Simcock
Cllr M Groucutt

In attendance:

J Lee (Town Clerk)

1/18	1. Apologies Apologies for absence were received from Cllrs R Harris, M Harris, L Van De Vyver
2/18	2. Declarations of Interest To be declared during the meeting.
3/18	3. Minutes of Council held on Wednesday 11th April 2018 The Minutes of Council held on 14 th March were received and adopted as a correct record Proposed Cllr Tatam, Seconded Cllr Morgan. 4. Matters Arising <ul style="list-style-type: none">• A letter to Roger Hoggins regarding the toilets has been sent and as a result a meeting has been arranged for 24th May, 1pm.• To undertake a survey of public toilet signage – Cllr D Simcock agreed to action this.• A response to the letter to Roger Hoggins regarding the Public Realm works and the inclusion of a number of private shop fronts is outstanding. Cllr Tatam reported that this works would not be taking place therefore a response from MCC is no longer required

	<ul style="list-style-type: none"> • To chase a response from Wayne Lewis, BBNPA re funding of Abergavenny TIC – The Clerk reported that a report will be prepared and considered by Projects Committee on 24th May. • To organise a Policy Committee – action outstanding • To write to Ken Skates AM re A40 detrunking decision – action outstanding • To write to Stephen Head – completed.
4/18	<p>5. Minutes of Planning Committee held on Wednesday 11th April 2018</p> <p>The Minutes of the Planning Committee held on Wednesday 11th April were received and adopted as a correct record.</p> <p>6. Matters Arising</p> <ul style="list-style-type: none"> • To invite Mark Hand, MCC to a future planning committee meeting – outstanding • To circulate the WLGA Planning Handbook – completed • To contact Planning Aid Wales for a cost of delivering training - outstanding
5/18	<p>7. Minutes of Events Committee held on Tuesday 25th April 2018</p> <p>The Minutes of the Events Committee held on Tuesday 25th April were received and adopted as a correct record.</p> <p>Cllr Dodd requested that the Town Clerk ensures that Cllr Dodd is invited to future meetings.</p> <p>8. Matters arising</p> <ul style="list-style-type: none"> • To co-ordinate a yarn bombing meeting – outstanding • To discuss WWI community play with Stuart Bawler – complete, details circulated • Prepare a proposal re Aber in Bloom Awards Evening for Finance Committee – completed • Meeting to discuss Votes for Women event – outstanding • Summer Concerts – outstanding • Prepare a calendar of events - outstanding
6/18	<p>9. Minutes of Projects Committee held on Thursday 26th April 2018</p> <p>The minutes of the Projects Committee held on Thursday 26th April were received and adopted as a correct record.</p> <p>10. Matters Arising</p>

	<ul style="list-style-type: none"> • The purchase of four planters was agreed. Proposed by Cllr Konieczny, seconded by Cllr D Simcock. • Small grants scheme form has been amended to make it suitable for larger grants • It was agreed that a facilitated session is to be held for all Town Councillors to agree their strategy for the next four years. It was suggested that this should be before the summer holidays. ACTION: Town Clerk to organise. • Independent Review of Town & Community Councils – A request was made for the Town Council to host a pop-in session on 24th May. This was not considered feasible but that an article will be drafted to be placed in the Chronicle encouraging people to respond to the Panel, proposed by P Simcock, seconded F Morgan. ACTION: Clerk to draft article. In addition Cllr Konieczny proposed that the Town Council should organised a pop-in event for the Town Council to receive the views of the community about the Town Council. • MCC were informed of the ‘no objection’ to the extension of time that the path is diverted at the railway station whilst the repairs to the footbridge continue
7/18	<p>11. Minutes of Finance Committee held on 9th May 2018</p> <p>The minutes of the Finance Committee held on 9th May 2018 were received and adopted as a correct record.</p> <p>12. Matters arising</p> <p>Cllr Konieczny declared an interest in the following organisations – as Governor of Our Lady’s St Michaels, involved with Friends of Gunter Mansion & Friends of Abergavenny Library Service and did not vote on these applications</p> <p>Cllr Morgan declared an interest as a Trustee of the Arts Festival and did not vote on this application.</p> <p>Decisions on the recommendations were as follows:</p> <p><u>Small grants scheme</u> Friends of Linda Vista Gardens £300 unanimous Friends of Bailey Park - £731 unanimous Friends of Abergavenny Library Service - £250 unanimous Abergavenny Arts Festival - Friends of Gunter Mansion - £1000 unanimous Thursdays Trust – New information regarding the ownership of the building and terms of the lease gave rise the proposal for more information to be sought from the applicant and that this be reconsidered at the next Finance Committee. Cllr Groucutt proposed that approval in principle was sought pending evidence of agreement with the owners of the building. This was seconded by Cllr D Simcock. At the vote 4 voted in favour, 6 against therefore the application will be reconsidered at the next Finance Committee.</p>

ADTA £2000 Cllr Dodd queried whether £3000 had been agreed at the Finance Committee in March. Town Clerk to check previous minutes but without the information being at hand it was voted unanimously to grant £2000 subject to clarification.

Abergavenny Eisteddfod £750 unanimous
 Friends of Castle Meadows £500 unanimous
 7 Corners £500 unanimous
 OSLM £1000 unanimous

Abergavenny in Bloom Awards Event
 £650 agreed unanimously

Externalisation of Payroll
 Agreed

RBS Training Course
 Agreed

Cleaning of Robes
 Agreed. Note that restoration of chains to be considered by Artefacts Committee

8/18	<p>13. Finance Report</p> <p>The following payments were authorised</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Abergavenny Eisteddfod (Additional Prize Money)</td> <td style="text-align: right; padding: 5px;">£550.00</td> </tr> <tr> <td style="padding: 5px;">Ostringen Association (Travel Costs)</td> <td style="text-align: right; padding: 5px;">£1000.00</td> </tr> <tr> <td style="padding: 5px;">HMRC VAT Payment (Software Error being reclaimed)</td> <td style="text-align: right; padding: 5px;">£14913.40</td> </tr> <tr> <td style="padding: 5px;">Office & Travel expenses</td> <td style="text-align: right; padding: 5px;">£108.12</td> </tr> <tr> <td style="padding: 5px;">Viking (stationery)</td> <td style="text-align: right; padding: 5px;">£61.51</td> </tr> <tr> <td style="padding: 5px;">Poppy Appeal (Mons Day Wreath)</td> <td style="text-align: right; padding: 5px;">£25.00</td> </tr> <tr> <td style="padding: 5px;">Zurich Insurance (Annual Premium)</td> <td style="text-align: right; padding: 5px;">£984.56</td> </tr> <tr> <td style="padding: 5px;">Merlin Waste (May Dog bin emptying)</td> <td style="text-align: right; padding: 5px;">£465.00</td> </tr> <tr> <td style="padding: 5px;">Abergavenny Chronicle (Elvis tribute act advertisement)</td> <td style="text-align: right; padding: 5px;">£108.00</td> </tr> <tr> <td style="padding: 5px;">Cable News (Library papers April)</td> <td style="text-align: right; padding: 5px;">£59.00</td> </tr> <tr> <td style="padding: 5px;">Jems Catering (Carreg Ddathlu buffet)</td> <td style="text-align: right; padding: 5px;">£250.00</td> </tr> <tr> <td style="padding: 5px;">MCC CCTV Q1 Charges</td> <td style="text-align: right; padding: 5px;">£3264.00</td> </tr> </table>	Abergavenny Eisteddfod (Additional Prize Money)	£550.00	Ostringen Association (Travel Costs)	£1000.00	HMRC VAT Payment (Software Error being reclaimed)	£14913.40	Office & Travel expenses	£108.12	Viking (stationery)	£61.51	Poppy Appeal (Mons Day Wreath)	£25.00	Zurich Insurance (Annual Premium)	£984.56	Merlin Waste (May Dog bin emptying)	£465.00	Abergavenny Chronicle (Elvis tribute act advertisement)	£108.00	Cable News (Library papers April)	£59.00	Jems Catering (Carreg Ddathlu buffet)	£250.00	MCC CCTV Q1 Charges	£3264.00
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	<p>Office Costs £3701.01</p> <p>Keltic Design & Print (Railway Lift Leaflet) £59.00</p> <p>B) the process for the payment of the allowances agreed by Council in March 2018 was voted upon.</p> <p>A recorded vote was requested. For – Cllrs D Simcock, S Dodd, F Morgan, P Simcock, T Konieczny, T Davies Against – Cllrs N Tatam, G Jones, M Hickman, M Groucutt, T Thomas</p> <p>The vote was carried.</p>
9/18	<p>14. Appoint Chair & Vice Chair of Finance Committee</p> <p>Deferred until after the by-election</p>
10/18	<p>15. Review Representation of external bodies for the coming year</p> <p>The list of representation of external bodies was considered by exception.</p> <p>Cllr D Simcock requested to stand down from A4B. Cllrs Dodd and Cllr Konieczny agreed to be the Town Council representatives Cllr D Simcock to be the Market Hall User group rep Cllr Davies agreed to be an additional rep on the Abergavenny Relief in Need Charity Cllr D Simcock agreed to be an additional representative on Team Abergavenny Cllr Groucutt agreed to be the representative on the Food Festival Charity Car Parking Panel Cllr Dodd agreed to be the Y Fenni Business Community rep</p>
11/18	<p>16. To defer the adoption of standing orders for 2018/19 subject to further discussion on Town Council Governance Arrangements</p> <p>Agreed, to be considered after facilitated session referred to in agenda item 10 above</p>
12/18	<p>17. To receive the annual attendance records</p> <p>Agreed</p>
13/18	<p>18. General Data Protection Regulations</p> <p>The following policies and procedures were agreed</p> <ul style="list-style-type: none"> • Information & Data Protection Policy

	<ul style="list-style-type: none"> • Retention & Disposals Policy & Schedule • Privacy Notice • Subject Access Request Procedure
14/18	<p>19. To consider the Just Food Motion</p> <p>“Abergavenny Town Council welcomes Just Food’s document Towards a Manifesto for Food Justices for Wales and agrees to support its aims”</p> <p>1 abstention, 10 agreed vote carried.</p>
15/18	<p>20. Questions from Town Councillors to County Councillors</p> <p>None</p>
16/18	<p>21. Members Reports</p> <p>Cllr Thomas – Mons Day Cllr Dodd – Mayoral Installation Cllr Morgan – Mayoral Installation Cllr P Simcock – Mayors Elvis tribute, N Mons Liaison Committee, Guards Lunch in Tredegar, Bryn y Cwm Committee Cllr Tatam – Team Abergavenny, Mons Day, OVW Larger Councils meeting, Mayoral Installation. OVW/SLCC conference Cllr Jones – None Cllr Konieczny – Mayoral Installation Cllr Hickman – Mayoral Installation, Mons Day Cllr Groucutt – none Cllr Davies – Mayoral Installation Cllr D Simcock -</p>
17/18	<p>22. Any Other Business</p> <p>The following councillors agreed to meet with KHS Youth Council. Cllr Groucutt to make arrangements with the school.</p> <p>Cllr D Simcock Cllr T Konieczny Cllr T Thomas Cllr F Morgan Cllr P Simcock Cllr T Davies Cllr N Tatam Cllr M Groucutt</p>

. There being no other business the meeting ended at 9.00pm

ACTION LIST FROM MAY COUNCIL MEETING

Action	Name

1. To undertake a survey of public toilet signage	DS
2. To organise a Policy Committee	JL
3. To write to Ken Skates AM re A40 detrunking decision	JL
4. To invite Mark Hand, MCC to a future planning committee meeting	Done July mtg
5. To contact Planning Aid Wales for a cost of delivering training	JL
6. To co-ordinate a yarn bombing meeting	Done
7. Meeting to discuss Votes for Women event	JL, PS, TD
8. Arrange Summer Concerts	Done
9. Prepare a calendar of events	Done
10. Town Clerk to organise a facilitated session	JL
11. Draft article for Abergavenny Chronicle on the Independent Review of Community & Town Councils. 12. Town Council should organise a pop-in event for the Town Council to receive the views of the community.	Done