



Llywodraeth Cymru  
Welsh Government

# Let's get workplace recycling sorted

From 6 April 2024, it will become law for all businesses, charities, and public sector organisations to sort their waste for recycling.

## Here are some actions you should start taking:

- ✓ Have a conversation with your recycling and waste collector to make sure that they can collect your separated recycling.
- ✓ Look at where, how and why waste is created on your premises. Think about whether you can reduce the amount of waste you produce in the first place, what materials you will need to separate and how best to do it.
- ✓ Think about what internal and external bins you might need. Look at what containers you will need for each of the different recycling materials inside and outside your premises.
- ✓ Talk to your staff so that they know about the new law. They need to understand the changes and may have ideas about how to make things work.
- ✓ When your recycling bins are in place, make sure they are accessible for all your staff and customers.
- ✓ Think about staff health and safety. For example, it's important that your bins and waste storage areas are the right size, easy to access, easy to move and don't block emergency exits.

Find out more information about how to get ready for the changes in our guide here:

[gov.wales/workplacerecycling](https://gov.wales/workplacerecycling)



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