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| Abergavenny Crafty Women  |  24.09.2312.00 noonCosta Llanfoist |

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|  Meeting called by: | SJ  | Type of meeting: | General Meeting  |

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| Attendees: | DS, PD, SJ |

# Minutes

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| Agenda item: | The future of the charity of Abergavenny Crafty women project  | Presenter: | SJ  |

#### Discussion:

####  S J – referred to:

####  THE CONSTITUTIONAL CHARITY DOCUMENT OF THE ABERGAVENNY CRAFTY WOMEN (CDC)

####  CARRYING OUT THE PURPOSE OF THE CHARITY & PURPOSE OF CHARITY (section 1,2)

#### GENERAL MEETING (section 6,9)

#### MEMBERSHIP AND TRUSTEE MEETINGS (section5,7)

#### MONEY & PROPERTY (section 8)

#### ANY OTHER BUSINESS (AOB)

#### ITEM 1: The trustees discussed the purpose of the charity referring to (CDC)section 1,2. The discussion led by S J. explained that it had been difficult to engage trustees for a general meeting to discuss the charity’s state of business and said she sought support from the founder of ACW Anonyomised person

####  for engaging the trust and support with winding up a charity and carrying out the purpose of the constitution documents. S.J. discussed the charity was forced to close because of COVID-19 and all non-essential groups and after this, the Wellfield hall (ACW place of meeting) access was refused use to not only ACW but all community groups using the hall. The landlords of the hall (MHA) had strict guidance with a change of use of the hall for MHA staff to use as a communal hub which was ongoing after the closures and reopening. Trustees, explained that the non-weekly participation from the forced closure of the group/hall access had significantly impacted various members of the group impacting their health and well-being during and is still ongoing, S.J referred by qualitative data communicated by talking to members on the telephone that the groups closure impacted some members and stressed they’d suffered social anxiety and to leave the house, increased anxiety levels, lack of emotional/social well-being support from other females (like-minded), friendships, loneliness & isolation. S.J. went on to say her observations and reflecting on the calls, the non-attendance impacted individual members' health by lack of social interaction in a “group setting” in a safe space to talk to other “like-minded people”. She felt it would have alleviated boredom and depressive state of feelings and a welcome distraction from everyday stresses, observing further sue felt there was a communication barrier of partnership working in the community after COVID-19 and felt people felt disconnected from sources of outreach services and support for groups like this to continue and valued group volunteering returning.

#### SJ also stressed that members of the public, family members who were lone carers, individual volunteers and a local MP representative were contacting her on social media and stopping her in the streets asking why has the group not started back and conversations between these people felt there was a lack of communication on the returning the opening of groups and sue felt this is why the purpose of the charity was not meeting its purposes of the document and all three trustees agreed on this.

#### ITEM 2,3: Trustees discussed the continuation/wind-up of the charity and S.J. asked how the ACW move forward, P.D., and D.S. said they would like to see Crafty Women continue and would like to attend the weekly sessions as helpers and volunteers. The Chair and Secretary said they would stand down from their roles as acting trustees at the next AGM. This is due to the responsibility of managing the balance of home life, family health concerns and near retirement age, They both wanted to offer invites to new trustees for opportunities to allow the group to have new growth and perspective on its continuation if possible. The third trustee S.J(creative leader) said she would like to continue facilitating creative sessions (to give back) and to offer new and improved professional sessions with safe ethical practices and therapeutic value by applying her newfound knowledge to earning a Ba(Hons) degree in creative and therapeutic arts that was inspired by her volunteering and facilitating crafts on the crafty women project and purpose for taking a 3-year secondment from the group to up-skill her role, Chair and Secretary discussed how they felt they were left on the project to “fend” for themselves and felt they had lack of support as trustees during the time S.J. was on secondment. All 3 trustees proposed a Thursday & and Friday option if the crafty women's group was to re-open. They discussed these would be the only days when they could support, volunteer, and facilitate sessions and the time for the sessions was discussed a morning between 10-12midday.

#### P.D asked about the previous trustee anonomised person(treasurer) and why the invitation for the general meeting was not forwarded to her, it was minuted at the AGM in 2020 anonomised person stood down from her role due to a conflict of interest and it was discussed and reiterated to the person at the time the CWP was seeking to appoint a new treasurer.

#### Item 4:Trustee S.J shared the last 3 months' bank statements for the charity account and the current balance to the date of the meeting was £\*\*\*\*. The ACW subs tin, subs chequebook, laptop and all paperwork relating to weekly subs and participation from previous sessions to the meeting as handed in, and was decided that S.J keep hold of the items and bank any subs till it decided the decision of the continuation of the project/wind up.S.J also discussed although not related to existing trustees but felt it was important to mention that 2 valuable members of the CWP who were previous trustees offered to help out with ACW equipment belonging to the project. S.J. discussed that the accounts for CWP have been in the hands of Ashmole accountants of Abergavenny for a year, communication from the previous accountant was delayed and passing over information to Ashmole delayed the response. S.J explained that Ashmole advised that due to the bookwork of the accounts being nearly 3 years out of date, it would cost ACW project more than they have in the bank to cover the cost of the accountant to get the books up to date, and also said if the charity was winding up it would not need to be up to date if the monies were going to be transferred to another charity as per the charity document section 9 item (1) This was questioned, some feel it would be a straight forward job and felt Ashmole didn’t give the correct information, S.J discussed this would need to table for another discussion till we know where the charity is continuing.

#### (ITEM 5:SUE) S.J discussed she sent an email REACHING OUT to:

#### MHA

#### GAVO

#### ABERGAVENNY TOWN COUNCIL

#### For support with the wind-up/continuation of the charity and help with engaging trustees and community projects. SJ said the outcomes of this were a response email from Cllr Tony Konieczny suggesting a meet up with the community council committee group and an offer of suggestion for town councillors to become trustees as well as a suggested meeting with the town clerk Sandra Rosser for support with a project plan, funding options. S.J. to respond with a proposed meeting with Sandra Rosser. This was discussed and agreed, and suggested SJ to meet with Sandra to discuss the CWP.S.J to update in due course.MHA responded that they may be able to support CWP with its continuation of the project and offered a meet-up with the trustees to discuss this after 11th September when the engagement officer Rob Cery returns from his annual leave, Rob explained that the keys to the hall cupboard would need locating for the hall cupboards to

#### be organised and cleaned sue to share outcomes from this. GAVO has responded to the email and deferred the email to a GAVO manager directive for further response/support.

#### Access to hall/key

#### All 3 trustees – did not know who held the key to the equipment cupboard SJ to further investigate this and also the other suggestion was the late person anonymised (previous trustee) may of held this key who lived near hall.

#### Anonymised person – A new charity setting up

#### S.J. had a brief chat with the anonymised person in April 2023 at the Park Street community centre and discussed ways that the ACW project could help with donations of cash and equipment in support of the reopening of the My Day My Life organisation. SJ discussed at this time the CWP was dormant and felt it could be a good opportunity to donate existing funds/equipment based on the charity purpose /document if the CWP wound up.PD, D.S. discussed further discussions would need to be made regarding this conversation as the business of anonymised charity has changed from anonymised to anonymised charity whilst also the decision of ACW continuation.

#### No other business was discussed and the meeting closed at 1.15 pm