**Attendance**:

Peter Farthing Royal British Legion, Nathan *IT Theatre*, Lyndsey *Theatre Manager*, Liz Davies AAODS & Chronicle, Jay Shipley Abergavenny Town Council. Bryn Probert *Veterans Support* (afternoon catch up). Apologies: Sandra Rosser Principle Officer

**For inclusion in Event:**

Evening Event: 19:30pm – 21:30pm [+ set-up and take down time]

Market Hall Community based event

Borough Band including Last Post and Reveille

Street/Night Market

Light Town Hall Clock

Involve AAODS entertainment eg readings, singing, drama/sketches, choirs

**Agreed action points**:

* **Lyndsey** to: (i) approach Matt re: holding and advertising a Night Market 06/06/2024 (ii) develop story of sister visiting brother’s war grave and taking jam-jar of soil from garden. (iii) allow Veterans a table/stall to promote their work. (iv) collection tins for Royal British Legion.
* **Peter** to: (i) approach Cadet Corps re: possible demonstration drill event – Brewery Yard and attending standard for Last Post and Reveille front of Town Hall. (ii) provide standard for Last Post (iii) arrange [6+] stewards for the event [to invite Councillors to attend (iv) approach team for possible display vintage military vehicles – parked down Market Street. (v) approach military drill display team possible availability. (vi) Veterans have a speaker on Feb 9th possible availability on D-Day (vii) Contact War Graves Commission. (viii) ask if Royal British Legion might donate funds to support the event. (ix) liaise with Jeff Pearce – Padre for lighting up/Last Post Reveille
* **Bryn** to: (i) bring together local stories and anecdotes in tunnel with Roll of Honour, e.g. plane crash where crew bailed out in France e.g. Jimmy Cagney based in Gilwern; the Americans who died in Clydach truck crash on way to disembark. (ii) Liaise with Peter. (iii) explore availability/use of inflatable ‘arena’ Monmouth for film loop. (iv) Possible use of Bailey Park on Saturday 8th June 2024 discuss at next meeting.
* **Jay/Sandra/Jax** to: (i) approach Borough Band re: performing a set on night and providing bugler for Last Post and Reveille (21:15 to coincide with National Event). (ii) request road closure for that evening. (iii) explore insurance MCC requirements for events. (iv) Abergavenny Town Councillors [to invite Councillors to attend/ steward for the event]. (v) link to Office team to explore possible stories e.g. Jax painting in storage of rescue of officer – veteran concerned has already been to see painting. (vi) Media coverage and advertising. (vii) Communicate event to Business Owners. (viii) liaise Cllr Powell
* **Liz** to (i) liaise with Sarah Fowler (AAODS) re: performances and programme. (ii) Article for Chronicle. (iii) \* n.b. may be cost for hire of military uniforms.
* **Nathan** to report back on feasibility (i) light the Town Hall Clock Tower (ii) \* cost hire of equipment mic/speaker for readers; radio mikes for stewards; projector for poppy image/silhouette of soldier – possibly Abergavenny War Memorial soldier/film loop of D-Day landings [what surface could be used? is there a box office screen in storage? what permissions would be required?]. (iii) take the technical lead for the event.
* **Costs – next meeting?**
* **National Fish and Chip day –** impact?
* **Tourist Information Office -** involve inpromotion of the event?

**Next meeting:**

**Thursday 8th February 2024 12:30 in Mayors Parlour NB Holding Night Market has been agreed.**