



monmouthshire  
sir fynwy

MONMOUTHSHIRE COUNTY COUNCIL,  
LICENSING SECTION, ABERGAVENNY  
COMMUNITY EDUCATION CENTRE. OLD  
HEREFORD ROAD, ABERGAVENNY, NP7  
6EL

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982**  
**APPLICATION FOR A STREET TRADING CONSENT**


1. APPLICANT DETAILS	
Full Name:	MARTIN DAVIES
Current Residential Address:	31 Newlands Abergavenny NP23 5AA
Telephone Number:	XXXXXXXXXXXX
Mobile Number (optional):	— — —
Email (optional):	XXXXXXXXXXXX@XXXXXX.XX
Date of Birth: (DD/MM/YYYY)	[REDACTED]
National Insurance Number:	[REDACTED]
Are you entitled to work in the UK	[REDACTED]
Do you have any unspent convictions? (If yes please state details)	[REDACTED]
Have you previously had any Street Trading Consent revoked or surrendered? (If yes please state details)	[REDACTED]

MONMOUTHSHIRE  
COUNTY  
COUNCIL

29 JAN 2024

PUBLIC PROTECTION  
ABERGAVENNY OFFICE

2. ASSISTANTS	
State the number of assistants that will be used including their names and addresses and date of birth. If none please write "None". Assistants must be accompanied and supervised by the Consent holder at all times.	NONE -

3. TRADING DETAILS	
Trading Name: (If applicable)	COFFEE BOX
Please state if you are applying for a Mobile or Pitch Consent:	
Address of the precise location of where you wish to Trade: (Please include names of streets)	Bailey PARK Aberystwyth
Do you have permission from the owner of the land where you wish to trade? (If yes please ensure that you submit a copy of the written permission)	Yes/ <del>No</del> permission as been signed. By mce
Please provide contact details for the owner of the land: (Please include name, address and telephone number )	M.C.C PLANNING SIMON PARFIT 
Please provide details of the articles which you wish to sell:	Tea / coffee / sandwiches cakes / crisps / chocolate Toasties.
Please provide a description of the stall, vehicle and equipment you wish to use: (size, trailer, gas and electrical appliances, generators, etc) (Reg number if using vehicle)	converted Horse Box fridge. 500W electric.

Full address of location where the stall or container will be stored when not in use:	31 Newlands Mardy Aberystwyth NP7 6HJ
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<b>4. TYPE OF CONSENT BEING APPLIED FOR</b>	
Please state which type of street trading consent you wish to apply for: (Please note that first time applications for Annual Street Trading Consents will take a maximum of 60 days to be determined) If a day consent please state the date you require: _____	Annual Street Trading Consent <input checked="" type="checkbox"/>
	Daily Street Trading Consent <input type="checkbox"/>
Are there any other consent holders in the vicinity? (If yes please give further details)	<del>Yes</del> /No

5. TRADING DATES AND TIMES	DAY	TIMES From/To
Please give details of day and times in which you wish to trade: (Trading in Alcohol will require an additional licence under the Licensing Act 2003, as will Hot Food and Drink after 11p.m. up to 5a.m.)	Monday:	8 AM - 7 PM
	Tuesday:	8 AM - 7 PM
	Wednesday:	8 AM - 7 PM
	Thursday:	8 AM - 7 PM
	Friday:	8 AM - 7 PM
	Saturday:	8 AM - 7 PM
	Sunday:	10 PM - 6 PM

<b>6. FEES</b>	
10% Administration Fee (See attached notes for fees payable – this fee is non refundable)	£ 45.60 The full payment is required within 21 days of written acceptance from Monmouthshire County Council or an invoice will be arranged if requested by the applicant to enable direct debit payments. The street trading consent will not be issued until the fee has been paid in full or an invoice has been issued to the applicant.

## 7. ADDITIONAL DOCUMENTATION

To apply for a Street Trading Consent you **MUST** submit the following documents to support your application

- 10% of the full fee
  
- Copy of Ordnance survey map of at least 1:1250 scale, clearly showing the proposed site position by marking the site boundary line with a red line. Available online including from [www.planningportal.gov.uk/planning/applications/plans](http://www.planningportal.gov.uk/planning/applications/plans) (Google or bing style maps are not acceptable )
  
- Written permission from the land owner (If applicable)
  
- Proof of Food Registration (If applicable). Information available at <http://www.monmouthshire.gov.uk/food-safety/food-premises-registration/>
  
- Licence under the Licensing Act 2003 (If applicable)
  
- One Passport-type photograph of the applicant and each assistant

## 8. DECLARATION

The Local Government (Miscellaneous Provisions) Act 1982 offences are as follows:

A person who engages in street trading in a consent street without being authorised to do so or being authorised by a consent, trades in that street

- (i) From a van, cart, barrow or other vehicle, or
- (ii) From a portable stall.

Without first having been granted permission to do so contravenes a condition imposed shall be guilty of an offence. It shall be a defence for a person charged with such an offence to prove that he took all reasonable precautions and exercised due diligence to avoid commission of the offence. Any person who in connection with an application for a consent makes a false statement which he knows to be false in any material respect, or which he does not have reason to believe to be true, shall be guilty of an offence.


**PLEASE NOTE:** The Council's Licensing Committee is, with specific exceptions, a public forum. Not all applications require consideration by the Committee. Where our processes, as defined by relevant legislation, policies and guidance, require your application for a licence/permit/consent to be considered by the Licensing Committee, the identifying details you provide in your application may appear on documents which are considered by the Committee and are therefore available to the public. The personal information you provide will be used only for purposes related to the assessment of your application and future management of any licence/permit/consent granted. If you believe there is a legitimate reason for non-publication of your personal data, please provide those reasons with your application so that they can be considered in advance of preparation of Committee papers.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering

public funds for these purposes. For further information, see [NFI information on MCC website](#) or contact the Audit Manager on 01633 644258

**I declare that I have read and understood the Standard Conditions and any additional conditions which may apply. I believe that all of the above particulars are correct and to the best of my knowledge.**

**I understand that the 10% administration fee I pay will not be refundable if the application is withdrawn or if the consent is granted and I do not take it up.**

Applicant Signature: .....  .....

Print Name: MARTIN DAWIES ..... Date: 27-1-2024

## **GENERAL**

Where an application has been approved the following also will be required prior to the issue of Street Trading Consent:-

- **An original copy of a certificate of insurance covering the street trading activity for third party and public liability risks up to £5million**
- **Copies of gas, electrical safety certificates for each equipment and recent records of periodic inspection reports.**

The Street Trading Consent will specify the location, times and days for which it is valid and the type of goods to be sold. Consent Holders must follow the terms of their Street Trading Consent. Failure to do so may result in the Street Trading Consent being revoked or not renewed, or in a prosecution.

The granting of a Street Trading Consent does not in any circumstances exempt the Consent Holder from the need to obtain any other licence or permission that may be required or from obligation to comply with all other general or local legislation. There may be additional costs involved in obtaining these additional licences or complying with other legal requirements.

It is the obligation of the Consent Holder to familiarise themselves and their employees with this legislation. The council may revoke a Street Trading Consent for any failure to comply with any other general or local legislation.

A Consent Holder shall not assign, underlet or part with his interest or possession of a Street Trading Consent, but it may be surrendered to the council at any time.

The Council reserves the right to revoke a Street Trading Consent at any time without compensation.

### APPLICANT CHECKLIST

- Signed Street trading application form
- 10% Administration Fee
- Copy of a map, site position marked by red line
- Permission from the land owner (if applicable)
- Food Registration (if selling food)
- Licence under the Licensing Act 2003 (if applicable)
- One passport type photograph of you and each assistant

Please send completed application to:-

Licensing Section  
Monmouthshire County Council  
Abergavenny Community Education Centre  
Old Hereford Road  
Abergavenny  
NP7 6EL  
Telephone: 01873 735420  
Email: [licensing@monmouthshire.gov.uk](mailto:licensing@monmouthshire.gov.uk)

### **Street Trading Fees**

Type of Street Trading Consent	Full Fee	10% Admin Fee
Annual Street Trading Consent	£456:00	£45.60
Daily Street Trading Consent	£50.00 per day	£5.00

Payment can be made as follows:-

cheque/postal order should be made payable to Monmouthshire County Council and returned to, Licensing Section, Monmouthshire County Council, Abergavenny Community Education Centre, Old Hereford Road, Abergavenny, NP7 6EL

If you wish to pay by BACS you may do so by using the following information (quoting your licence number as a reference)

Bank: Barclays Bank plc

Sort Code: 20-18-23

Account Number: 13996565

Account Name: Monmouthshire Main ACC

**(if you do pay by BACS you will need to inform the licensing office that the payment has been made, you can do so by emailing [licensing@monmouthshire.gov.uk](mailto:licensing@monmouthshire.gov.uk) quoting your licence number)**

You can also make a payment by telephoning our payments line on 01873 735420 (quoting your licence number as a reference).