**ABERGAVENNY TOWN COUNCIL**

**MINUTES OF POLICY AND RESOURCES COMMITTEE MEETING HELD 13th NOVEMBER 2024 AT 7:00PM ON MS TEAMS & IN THE COMMUNITY ROOM, TOWN HALL, ABERGAVENNY.**

**Present:** Cllr P Bowyer (Chair)

Cllr M Barnes (Vice Chair)

Cllr M Brocklesby

Cllr S Burch

Cllr B Callard

Cllr D English

Cllr M Groucutt

Cllr C Holland

Cllr M Powell

Cllr D Simcock

Cllr A Wilde

Cllr G Wilde

Cllr L Wright

**In attendance**:

Sandra Rosser – Principal Officer / RFO

Jay Shipley – Deputy Principal Officer / Deputy RFO

Gwent Police Neighbourhood Team Representatives.

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| **PR 109/24** | **Receive and approve apologies for absence:**  Cllr K Eldridge, Cllr J George, Cllr G Jones, Cllr B Nicholson. It was resolved to accept the apologies for absence. |
| **PR 110/24** | **Receive Declarations of Interest for items on the agenda.**  Cllrs Burch and Powell – Planning |
| **PR 111/24** | **To approve the minutes from 9th October 2024**  Cllr Wright proposed the minutes from the meeting on 9th October 2024, be accepted as a true and accurate record seconded by Cllr Burch Resolved by all Councillors to accept this proposal. |
| **PR 112/24** | **Finance:**  Reports received and noted.  All spends within agreed budget.  (a) To receive Month 7 Reconciliation Report  (b) To receive Month 7 Cashbook Report.  (c) To receive Month 7 bank statements  Proposed by Cllr Holland seconded by Cllr G Wilde that councillors accept the finance reports (a-c) en bloc. All Cllrs in agreement.    (d) To consider alterations to the draft budget for 2025/26  To consider what an inflation cost/per group ATC support might look like going forward.  Cllr Barnes acknowledged that bringing in agencies to manage events was a good use of finances. This supports the concerns over workload for office team as previously raised by Council. |
| **PR 113/24** | **To receive the appraisal reports for all Town Council staff.**  Reports received and noted.  Proposed by Cllr Holland Seconded by Cllr Barnes that Point 4.1 (back pay) and 4.2 (salary) uplift be approved. All Cllrs in agreement. |
| **PR 114/24** | **To receive a report from the Principal Officer.**  Report received and noted.  1 Eisteddfod request to be agenda item for next Policy and Resources meeting. Also, that the ATC logo be added to certificates to acknowledges contribution of ATC.  2 Allotment update – report to be an agenda item for the next Policy and Resources meeting.  3 ACE request for funding to be considered next Policy and Resources meeting.  4 OVW new finance regulations and guidance. Agenda item for ATC AGM 2025 to confirm ATC are following latest guidance. OVW training is available from their website.  5 Newsletter from 7 Corners received and noted.  6 Safe use of Media – community outreach – request that Media Agency and youths, work collaboratively on project promoting IYE Festival.  7 Media engagement – media platform statistics indicate there is less traction on ‘X’. Proposed by Cllr Barnes seconded by Cllr Burch that ATC no longer use ‘X’ effective immediately. Approved by all. |
| **PR 115/24** | **To receive an update from the Place Making steering committee:**  Cllr Bowyer: Walkabout planned for 14th November 1:30-3pm all Cllrs welcome to attend. Students from King Henry VIII have been invited to attend. There is another meeting of stakeholders planned for 19th November at 6pm and a further meeting in January 2025. |
| **PR 116/24** | **To receive a report on the Draft Annual Report.**  Report received and noted especially the feed-back about charts and accessible data. Feed-back to Principal Officer re information to be included in the report from social posts and media over the last 12 months. |
| **PR 117/24** | **To receive and approve the updated Strategy and Action Plan.**  Nothing to report. |
| **PR 118/24** | **To receive reports from Councillors attendance at external bodies which are relevant to this Committee:**   * Borough Theatre MCC / ATC Collaboration – Cllr Groucutt and Cllr Nicholson – Nothing to report. * Melville CftA CIC Board – Cllrs Barnes and Cllr Burch: Report forwarded. * One Voice Wales: Cllrs Holland and Bowyer Weds 20th November 2024 full day of presentations on-line. * Abergavenny Citizens Advice Bureau – Cllr A Wilde and Cllr L Wright – nothing to report. |
| **PR 119/24** | **To receive reports from County Councillors on matters affecting Abergavenny relevant to Policy and Resources Committee.**  Revised Local Development Plan on-line consultation open. |
| **PR 120/24** | **To consider items for the next meeting on 11th December 2024.**   1. Request presentation on Cost of Living – Emma Goode 2. Eisteddfod co-operation agreement request to be an agenda item. 3. Allotment update – report to be an agenda item. 4. ACE request for funding |

**Meeting ended 20:11 pm**

**APPROVED AS A TRUE RECORD**

**CHAIR …………………………………DATE ……………………………**