**ABERGAVENNY TOWN COUNCIL**

**MINUTES OF POLICY AND RESOURCES COMMITTEE MEETING HELD 13th NOVEMBER 2024 AT 7:00PM ON MS TEAMS & IN THE COMMUNITY ROOM, TOWN HALL, ABERGAVENNY.**

**Present:** Cllr P Bowyer (Chair)

 Cllr M Barnes (Vice Chair)

 Cllr M Brocklesby

 Cllr S Burch

Cllr B Callard

Cllr D English

Cllr M Groucutt

 Cllr C Holland

Cllr M Powell

 Cllr D Simcock

 Cllr A Wilde

Cllr G Wilde

Cllr L Wright

**In attendance**:

Sandra Rosser – Principal Officer / RFO

Jay Shipley – Deputy Principal Officer / Deputy RFO

Gwent Police Neighbourhood Team Representatives.

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| **PR 109/24** | **Receive and approve apologies for absence:**Cllr K Eldridge, Cllr J George, Cllr G Jones, Cllr B Nicholson. It was resolved to accept the apologies for absence. |
| **PR 110/24** | **Receive Declarations of Interest for items on the agenda.** Cllrs Burch and Powell – Planning  |
| **PR 111/24** | **To approve the minutes from 9th October 2024**Cllr Wright proposed the minutes from the meeting on 9th October 2024, be accepted as a true and accurate record seconded by Cllr Burch Resolved by all Councillors to accept this proposal. |
| **PR 112/24** | **Finance:** Reports received and noted.All spends within agreed budget.(a) To receive Month 7 Reconciliation Report(b) To receive Month 7 Cashbook Report.(c) To receive Month 7 bank statementsProposed by Cllr Holland seconded by Cllr G Wilde that councillors accept the finance reports (a-c) en bloc. All Cllrs in agreement. (d) To consider alterations to the draft budget for 2025/26To consider what an inflation cost/per group ATC support might look like going forward. Cllr Barnes acknowledged that bringing in agencies to manage events was a good use of finances. This supports the concerns over workload for office team as previously raised by Council.  |
| **PR 113/24** | **To receive the appraisal reports for all Town Council staff.**Reports received and noted. Proposed by Cllr Holland Seconded by Cllr Barnes that Point 4.1 (back pay) and 4.2 (salary) uplift be approved. All Cllrs in agreement. |
| **PR 114/24** | **To receive a report from the Principal Officer.**Report received and noted.1 Eisteddfod request to be agenda item for next Policy and Resources meeting. Also, that the ATC logo be added to certificates to acknowledges contribution of ATC.2 Allotment update – report to be an agenda item for the next Policy and Resources meeting.3 ACE request for funding to be considered next Policy and Resources meeting.4 OVW new finance regulations and guidance. Agenda item for ATC AGM 2025 to confirm ATC are following latest guidance. OVW training is available from their website.5 Newsletter from 7 Corners received and noted.6 Safe use of Media – community outreach – request that Media Agency and youths, work collaboratively on project promoting IYE Festival.7 Media engagement – media platform statistics indicate there is less traction on ‘X’. Proposed by Cllr Barnes seconded by Cllr Burch that ATC no longer use ‘X’ effective immediately. Approved by all. |
| **PR 115/24** | **To receive an update from the Place Making steering committee:**Cllr Bowyer: Walkabout planned for 14th November 1:30-3pm all Cllrs welcome to attend. Students from King Henry VIII have been invited to attend. There is another meeting of stakeholders planned for 19th November at 6pm and a further meeting in January 2025.  |
| **PR 116/24** | **To receive a report on the Draft Annual Report.**Report received and noted especially the feed-back about charts and accessible data. Feed-back to Principal Officer re information to be included in the report from social posts and media over the last 12 months.  |
| **PR 117/24** | **To receive and approve the updated Strategy and Action Plan.**Nothing to report. |
| **PR 118/24** | **To receive reports from Councillors attendance at external bodies which are relevant to this Committee:*** Borough Theatre MCC / ATC Collaboration – Cllr Groucutt and Cllr Nicholson – Nothing to report.
* Melville CftA CIC Board – Cllrs Barnes and Cllr Burch: Report forwarded.
* One Voice Wales: Cllrs Holland and Bowyer Weds 20th November 2024 full day of presentations on-line.
* Abergavenny Citizens Advice Bureau – Cllr A Wilde and Cllr L Wright – nothing to report.
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| **PR 119/24** | **To receive reports from County Councillors on matters affecting Abergavenny relevant to Policy and Resources Committee.**Revised Local Development Plan on-line consultation open. |
| **PR 120/24** | **To consider items for the next meeting on 11th December 2024.**1. Request presentation on Cost of Living – Emma Goode
2. Eisteddfod co-operation agreement request to be an agenda item.
3. Allotment update – report to be an agenda item.
4. ACE request for funding
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**Meeting ended 20:11 pm**

**APPROVED AS A TRUE RECORD**

**CHAIR …………………………………DATE ……………………………**