

ABERGAVENNY TOWN COUNCIL

**MINUTES OF ANNUAL GENERAL MEETING OF FULL COUNCIL
HELD 8TH MAY 2024 AT 7PM ON MS TEAMS
AND IN THE COMMUNITY ROOM, TOWN HALL,
CROSS STREET, ABERGAVENNY.**

Present:

Cllr M Barnes
Cllr P Bowyer
Cllr MA Brocklesby
Cllr S Burch
Cllr B Callard
Cllr K Eldridge
Cllr D English
Cllr M Groucutt
Cllr C Holland
Cllr G Jones
Cllr B Nicholson
Cllr M Powell
Cllr D Simcock
Cllr A Wilde
Cllr G Wilde
Cllr L Wright

Absent without apologies

In attendance:

S Rosser – Principal Officer/RFO
J Shipley Deputy Principal Officer/Deputy RFO

Public – Mr Lawrence Wilson in attendance on-line
The Media Agency

Cllr A Wilde thanked all for their support over her year as Mayor, and to Cllr Ben Callard who served as Deputy Mayor for the year alongside her. Final amount raised for charities to be confirmed, this will be split between ACE, Andy's Man Club, and Town of Sanctuary – they are most deserving.

AGM 01/24	Receive and approve apologies for absence
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	Apologies were received Cllr George. It was resolved by all Cllrs to accept the reasons for absence.
AGM 02/24	Receive Declarations of Interest No declarations of interest were received.
AGM 03/24	To Elect a Mayor for 2024-25 municipal year as directed in statute, Local Government Act 1972 ss15("2) and 34 (2). Nominations: Cllr Chris Holland - proposed by Cllr G Jones. Nomination seconded by Cllr P Bowyer. Unanimously carried by all Councillors. Retiring Mayor Cllr A Wilde says: <i>"Councillor Chris Holland by the majority vote of the Council you have been elected to the office of Town Mayor for the year 2024/25"</i> .
AGM 04/24	To receive the Newly Elected Mayor's Declaration of Acceptance of Office. Principal Officer says: <i>"Mr Mayor please read and sign the declaration of acceptance of office."</i> Cllr C Holland, after signing the declaration, on behalf of ATC thanked Cllr A Wilde and her husband Cllr G Wilde for their service, and for her guidance and support in the last year. Newly Elected Mayor presided over the remainder of the meeting.
AGM 05/24	To elect a Deputy Town Mayor for 2024/25. Nominations: Cllr Bryony Nicholson - proposed by Cllr G Jones. Nomination seconded by Cllr K Eldridge. Cllr Bryony Nicholson's nomination was then unanimously carried by all Councillors. Cllr C Holland, the newly elected Mayor, says: <i>"Councillor Bryony Nicholson by the majority vote of the Council you have been elected to the office of Deputy Mayor for the year 2024/25"</i> .
AGM 06/24	To receive the Deputy Town Mayor's Declaration of Acceptance of Office. Principal Officer says: <i>"Madam Deputy Mayor please read and sign the declaration of acceptance of office"</i> . Declaration signed in front of Councillors by Cllr B Nicholson
AGM 07/24	To agree Chairs & Vice Chairs of Committees for 2024-25.

Policy and Resources Committee: Cllr Phil Bowyer proposed as Chair by Cllr G Jones, seconded by Cllr M Powell. Unanimously carried by all Councillors.
 Cllr Maurice Barnes proposed as Vice Chair by Cllr B Nicholson, seconded by Cllr P Bowyer. Unanimously carried by all Councillors.

People and Communities Committee: Cllr Gethin Jones proposed as Chair by Cllr Holland and seconded by Cllr P Bowyer. Unanimously carried by all Councillors. Cllr G Wilde proposed as Vice Chair by Cllr Jones seconded by Cllr Eldridge. Unanimously carried by all Councillors.

Environment Committee: Cllr A Wilde proposed as Chair by Cllr G Jones, seconded by Cllr B Nicholson. Unanimously carried by all Councillors. Cllr Chris Holland to proposed as Vice Chair by Cllr Jones and seconded by Cllr Bowyer. Unanimously carried by all Councillors.

AGM
08/24

To review by exception Representation on External Bodies 2024-25.

A4B: Proposed to remove having a rep on this group by Cllr K Eldridge, seconded by Cllr D Simcock. Unanimously carried by all Councillors.

Outside Bodies	Principle Representative	Deputy if needed	Council/ Committee
Abergavenny & District Tourist Association	A Wilde	D Simcock	Environment
Abergavenny Community Trust	M Barnes	G Wilde	People & Communities
Abergavenny Eisteddfod	D Simcock	S Burch	People & Communities
Abergavenny in Bloom Committee	P Bowyer	C Holland	Environment
Abergavenny Relief in Need Charity	D Simcock	A Wilde	People & Communities

	ACE	G Jones	D English	People & Communities
	Armed Forces Champion	M Powell	L Wright	Council
	Borough Theatre MCC Collaboration	M Groucutt	B Nicholson	Policy & Resources
	CCTV User group	J George	G Jones	Environment
	Friends of Bailey Park	P Bowyer	D English	Environment
	Friends of Linda Vista	D Simcock	L Wright	Environment
	Friends of Castle Meadows	D Simcock	L Wright	Environment
	Governor of Cantref School	B Callard	Deputy not required	Council
	Governor of Deri View Primary School	G Jones	Deputy not required	Council
	Governor of Our Lady & St Michael School	K Eldridge	Deputy not required	Council
	Governor of Ysgol Y Fenni	G Jones	Deputy not required	Council
	King Henry VIII Foundation	B Nicholson	B Callard	Council
	Mind Monmouthshire	G Wilde	A Wilde	People & Communities
	Monmouthshire CAB Board	A Wilde	L Wright	Policy & Resources
	Monmouthshire CC Planning Committee	C Holland	J George	Environment
	One Voice Wales	P Bowyer	G Wilde	Policy & Resources
	Patron of Beaupreau Twin Town Association	Mayor	N/A	n/a
	Patron of Ostringen Twin Town Association	Mayor	N/A	n/a

	All other policies to be reviewed by Policy and Resources Committee throughout the year. Proposal by Cllr G Jones, seconded by Cllr B Nicholson. to accept and adopt the four policies on one vote. Unanimously carried by all Councillors. Vote of thanks to the Principal Officer and Chair of Policy and Resources for undertaking this work.
AGM 15/24	To receive and reapprove the Scheme of Delegation (updated May 2024) Cllr M Barnes thanked the Principal Officer and Chair of Policy and Resources for undertaking this work. Suggested that there was a lack of clarity surrounding 'urgent matters' and requested a revision. The Scheme of Delegation to be reviewed and brought back to Policy and Resources Committee 15 th May 2024.
AGM 16/24	To receive and note the attendance record for 2023/24 Cllr Callard requested the attendance for Cllr English be adjusted to reflect proportionality of recent appointment. Proposed to accept and approve the Attendance Record for 2023/24 as amended by Cllr G Jones, seconded by Cllr B Nicholson. Unanimously carried by all Councillors.
AGM 17/24	To review training undertaken by Councillors during 2023/24 The Principal Officer went through each Councillor's record. Awayday training March 2024 to be added. Proposed by Cllr P Bowyer seconded by Cllr B Nicholson. Unanimously carried by all Councillors.

Cllr C Holland thanked the Councillors for bestowing the honour of Mayor upon him. "Cllr A Wilde has been a fantastic mayor and done a fabulous job which is a hard act to follow." Cllr Holland is looking forward to this next year in office.

Meeting ended: 7:51pm

APPROVED AS A TRUE RECORD

CHAIR **DATE**

	Melville CCA Board	M Barnes	S Burch	Policy & Resources
	Greener Abergavenny	M Barnes	A Wilde	Environment
AGM 09/24	To receive and approve the Asset Register 2024-25.			
	Proposal to accept and approve the asset register for 2024/25 by Cllr G Jones, seconded by Cllr C Holland. Councillors resolved to approve and adopt the Asset Register for 2024/25.			
AGM 10/24	To receive and approve the Risk Register 2024-25			
	Proposal by Cllr G Jones to accept and approve the Risk Register for 2024/25, seconded by Cllr G Wilde. Councillors resolved to approve and adopt the Risk Register for 2024/245			
AGM 11/24	To receive and approve the Standing Orders 2024-25			
	Proposal by Cllr P Bowyer, seconded by Cllr B Callard, to accept the Standing Orders for 2024/25 and undertake a review in 2024/25. Councillors resolved to approve and adopt the Standing Orders for 2024/25.			
AGM 12/24	To receive and approve the Financial Regulations 2024-25			
	Proposal by Cllr P Bowyer to accept and approve the Financial Regulations 2024/25, seconded by Cllr G Jones. Councillors resolved to approve and adopt the Financial Regulations for 2024/25.			
AGM 13/24	To approve and adopt the One Voice Wales self-assessment template as best practice for the Council.			
	Proposed by Cllr G Jones seconded by Cllr M Powell. Unanimously carried by all Councillors.			
AGM 14/24	To readopt the following policies:			
	<ul style="list-style-type: none"> • Social Media Policy (date due for review May 2024) • DISCIPLINARY POLICY & PROCEDURE (updated from October 2023) • ANTI BULLYING & HARASSMENT POLICY (updated from March 2024) • CODE OF CONDUCT FOR COUNCILLORS (updated from March 2024) 			