

## ABERGAVENNY TOWN COUNCIL

### MINUTES OF POLICY AND RESOURCES COMMITTEE MEETING HELD 13th NOVEMBER 2024 AT 7:00PM ON MS TEAMS & IN THE COMMUNITY ROOM, TOWN HALL, ABERGAVENNY.

**Present:** Cllr P Bowyer (Chair)  
Cllr M Barnes (Vice Chair)  
Cllr M Brocklesby  
Cllr S Burch  
Cllr B Callard  
Cllr D English  
Cllr M Groucutt  
Cllr C Holland  
Cllr M Powell  
Cllr D Simcock  
Cllr A Wilde  
Cllr G Wilde  
Cllr L Wright

**In attendance:**

Sandra Rosser – Principal Officer / RFO  
Jay Shipley – Deputy Principal Officer / Deputy RFO  
Gwent Police Neighbourhood Team Representatives.

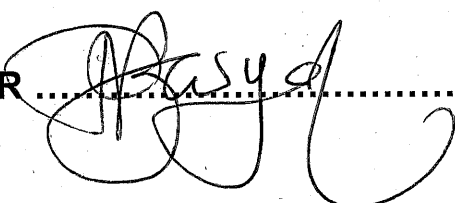
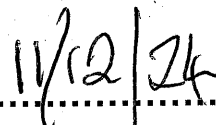
<b>PR 109/24</b>	<b>Receive and approve apologies for absence:</b> Cllr K Eldridge, Cllr J George, Cllr G Jones, Cllr B Nicholson. It was resolved to accept the apologies for absence.
<b>PR 110/24</b>	<b>Receive Declarations of Interest for items on the agenda.</b> Cllrs Burch and Powell – Planning
<b>PR 111/24</b>	<b>To approve the minutes from 9<sup>th</sup> October 2024</b> Cllr Wright proposed the minutes from the meeting on 9 <sup>th</sup> October 2024, be accepted as a true and accurate record seconded by Cllr Burch Resolved by all Councillors to accept this proposal.
<b>PR 112/24</b>	<b>Finance:</b> Reports received and noted. All spends within agreed budget. (a) To receive Month 7 Reconciliation Report (b) To receive Month 7 Cashbook Report. (c) To receive Month 7 bank statements

	<p>Proposed by Cllr Holland seconded by Cllr G Wilde that councillors accept the finance reports (a-c) en bloc. All Cllrs in agreement.</p> <p>(d) To consider alterations to the draft budget for 2025/26 To consider what an inflation cost/per group ATC support might look like going forward.</p> <p>Cllr Barnes acknowledged that bringing in agencies to manage events was a good use of finances. This supports the concerns over workload for office team as previously raised by Council.</p>
<b>PR 113/24</b>	<p><b>To receive the appraisal reports for all Town Council staff.</b></p> <p>Reports received and noted.</p> <p>Proposed by Cllr Holland Seconded by Cllr Barnes that Point 4.1 (back pay) and 4.2 (salary) uplift be approved. All Cllrs in agreement.</p>
<b>PR 114/24</b>	<p><b>To receive a report from the Principal Officer.</b></p> <p>Report received and noted.</p> <p>1 Eisteddfod request to be agenda item for next Policy and Resources meeting. Also, that the ATC logo be added to certificates to acknowledge contribution of ATC.</p> <p>2 Allotment update – report to be an agenda item for the next Policy and Resources meeting.</p> <p>3 ACE request for funding to be considered next Policy and Resources meeting.</p> <p>4 OVW new finance regulations and guidance. Agenda item for ATC AGM 2025 to confirm ATC are following latest guidance. OVW training is available from their website.</p> <p>5 Newsletter from 7 Corners received and noted.</p> <p>6 Safe use of Media – community outreach – request that Media Agency and youths, work collaboratively on project promoting IYE Festival.</p> <p>7 Media engagement – media platform statistics indicate there is less traction on 'X'. Proposed by Cllr Barnes seconded by Cllr Burch that ATC no longer use 'X' effective immediately. Approved by all.</p>
<b>PR 115/24</b>	<p><b>To receive an update from the Place Making steering committee:</b></p> <p>Cllr Bowyer: Walkabout planned for 14<sup>th</sup> November 1:30-3pm all Cllrs welcome to attend. Students from King Henry VIII have been invited to attend. There is another meeting of</p>

	stakeholders planned for 19 <sup>th</sup> November at 6pm and a further meeting in January 2025.
<b>PR 116/24</b>	<b>To receive a report on the Draft Annual Report.</b> Report received and noted especially the feed-back about charts and accessible data. Feed-back to Principal Officer re information to be included in the report from social posts and media over the last 12 months.
<b>PR 117/24</b>	<b>To receive and approve the updated Strategy and Action Plan.</b> Nothing to report.
<b>PR 118/24</b>	<b>To receive reports from Councillors attendance at external bodies which are relevant to this Committee:</b> <ul style="list-style-type: none"> <li>• Borough Theatre MCC / ATC Collaboration – Cllr Groucutt and Cllr Nicholson – Nothing to report.</li> <li>• Melville CftA CIC Board – Cllrs Barnes and Cllr Burch: Report forwarded.</li> <li>• One Voice Wales: Cllrs Holland and Bowyer Weds 20<sup>th</sup> November 2024 full day of presentations on-line.</li> <li>• Abergavenny Citizens Advice Bureau – Cllr A Wilde and Cllr L Wright – nothing to report.</li> </ul>
<b>PR 119/24</b>	<b>To receive reports from County Councillors on matters affecting Abergavenny relevant to Policy and Resources Committee.</b> Revised Local Development Plan on-line consultation open.
<b>PR 120/24</b>	<b>To consider items for the next meeting on 11<sup>th</sup> December 2024.</b> <ul style="list-style-type: none"> <li>(i) Request presentation on Cost of Living – Emma Goode</li> <li>(ii) Eisteddfod co-operation agreement request to be an agenda item.</li> <li>(iii) Allotment update – report to be an agenda item.</li> <li>(iv) ACE request for funding</li> </ul>

Meeting ended 20:11 pm

**APPROVED AS A TRUE RECORD**

CHAIR  ..... DATE  .....

