

## ABERGAVENNY TOWN COUNCIL

### MINUTES OF FULL COUNCIL MEETING HELD 19<sup>th</sup> NOVEMBER 2025 AT 7:00 PM ON MS TEAMS & IN THE COMMUNITY ROOM, TOWN HALL, ABERGAVENNY

**Present:** Cllr P Bowyer (Chair)

Cllr M Barnes

Cllr S Burch,

Cllr D English

Cllr M Griffiths

Cllr C Holland

Cllr G Jones

Cllr Nicholson

Cllr M Powell

Cllr D Simcock

Cllr G Wilde

Cllr L Wright

#### **In attendance:**

Sandra Rosser – Principal Officer / RFO

Jay Shipley – Deputy Principal Officer / Deputy RFO

Rachel Lacey – Financial Officer

Mr T. Hansen – presentation FC38/25

<b>FC35/25</b>	<b>Apologies for Absence received from:</b> Cllr M Brocklesby, Cllr B Callard, Cllr J George, Cllr M Groucott, Cllr A Wilde. It was resolved to accept their apologies for absence.
<b>FC36/25</b>	<b>Declarations of interest for items on the agenda</b> None
<b>FC 37/25</b>	<b>To receive and approve the minutes of the last meeting held on 10<sup>th</sup> September 2025.</b> Cllr G Jones proposed the minutes from the meeting on 10 <sup>th</sup> September 2025, be approved as a true and accurate record, seconded by Cllr English. All councillors resolved to accept this proposal.
<b>FC 38/25</b>	<b>To receive a presentation on the phone box project for Chapel Road from Thomas Hansen.</b> Presentation received and noted. Various uses across the country including book/seed exchanges and coffee stands. Suggested Chapel Road/Brecon use: coffee stand.



	Private citizens may not adopt a phone box. Town Councils may adopt a phone box (£1.00 phone box + power supply), which can then be sub-let to a CiC. It would not become an ATC asset. Looking ahead: (i) further exploration of uses made of phone boxes (ii) confirm who owns the land the phone box is situated on (iii) Community Consultation then business plan (iv) Cllrs supportive of TH continuing to explore the idea.
<b>FC 39/25</b>	<b>To formally adopt the Place Making Plan for Abergavenny as agreed at Policy and Resources Committee under PR123/25 and support the creation of a delivery group.</b>  Proposal from Cllr Jones seconded by Cllr Holland that the Placemaking Plan for Abergavenny as agreed at Policy and Resources Committee under PR123/25 be approved and to support the creation of a delivery group. All councillors resolved to accept this proposal.
<b>FC 40/25</b>	<b>To approve the signatories for the CCLA investment account.</b>  All councillors approved that going forward ATC signatories to the CCLA Investment Account be: The Principal Officer, Sandra Rosser, Finance Officer, Rachel Lacy and Councillor Philip Bowyer.
<b>FC 41/25</b>	<b>To receive and approve the annual appraisals for the staff.</b>  The Principal Officer gave a brief report that the annual staff appraisals had been carried out. Staff had carried out the exemplary performance of their duties throughout the year. New targets for all set for the coming year. Proposed by Cllr Holland seconded by Cllr Nicholson that the appraisals be accepted. All councillors resolved to accept this proposal.
<b>FC 42/25</b>	<b>To receive and approve the Training Report.</b>  Report received and noted as part of ongoing training made available to all Cllrs and Staff. Recommendation: 1.1 To adopt points 3.1 through to 3.10 as detailed in the report. To include: training offered by One

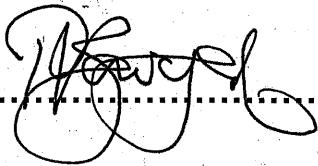
	<p>Voice Wales; Planning Aid Wales; First Aid Training; quarterly publishing the training record on the website; Study leave for the Principal Officer to undertake CiLCA; Finance Officer to undertake FiLCA.</p> <p>1.2 To support requests for additional training on a case-by-case basis as they become available.</p> <p>Proposed by Cllr Barnes seconded by Cllr Jones to accept the recommendations and formally approve on-going training. All councillors resolved to accept this proposal.</p>
<b>FC 43/25</b>	<p><b>To receive a report on existing cooperation agreements and the draft budget for 2026/27.</b></p> <p>Reports received and noted.</p> <p>(i) Thanks extended to the finance officer for the excellent presentation of the draft budget.</p> <p>(ii) Thanks again to the Finance Officer for the clarity of on-going co-operation agreements.</p> <p>Cllr Jones proposed that the report be accepted, seconded by Cllr Griffiths. All Cllrs voted to approve.</p>
<b>FC 44/25</b>	<p><b>To note the draft Annual Report from the Independent Remuneration Panel for Wales for 2026/27.</b></p> <p>Report setting the determinations on pay, expenses and benefits for members of principal councils, community and town councils, received and noted.</p>
<b>FC 45/25</b>	<p><b>To receive reports from Councillors attendance at external bodies which are relevant to Full Council:</b></p> <ul style="list-style-type: none"> <li>• Armed Forces Champion: Cllr Powell: no report</li> <li>• Governor of Cantref School: Cllr Callard – no report</li> <li>• Governor of Our Lady &amp; St Michael School: Cllr Burch – has attended two Governors meetings.</li> <li>• Governor of Ysgol Y Fenni: Cllr Jones - no report.</li> <li>• King Henry VIII 3-19 Foundation: Cllr Nicholson – Doing well. There are only two meetings/year. Would appreciate a second member of ATC in support. Cllr English proposed by Cllr Jones seconded by Cllr G Wilde. All approved.</li> </ul>

<b>FC 46/25</b>	<b>To receive reports from County Councillors on matters affecting Abergavenny relevant to Full Council.</b> Cllr Burch: Borough Theatre going from strength to strength. Flood recovery plan in Monmouth is underway. Report on flood causation to come.
<b>FC 47/25</b>	<b>To consider items for the agenda of the next Full Council Meeting to be held on 14<sup>th</sup> January 2026.</b>  Invite New Manager of the Food Bank, Paul Garnault, to present to Council.

**Meeting ended 21:01 pm**

**APPROVED AS A TRUE RECORD**

**CHAIR** .....



**DATE** .....

14/1/26